

**AGENDA**  
**COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF PINCHER CREEK**  
**April 8, 2014**  
**1:00 pm**

A. ADOPTION OF AGENDA

B. DELEGATIONS

- (1) Young Parykn McNab
  - Consolidated Financial Statements
- (2) Chief Mountain Gas
  - PowerPoint Presentation

C. MINUTES

- (1) Council Meeting Minutes – March 25, 2014
- (2) Council Meeting Minutes – March 11, 2014

D. UNFINISHED BUSINESS

E. CHIEF ADMINISTRATOR'S REPORTS

(1) **Operations**

- a) Operations Report
  - Report from Director of Operations, dated April 1, 2014
- b) Regional Water System Approval to Operate a Treatment Plant
  - Report from Director of Operations, dated April 1, 2014

(2) **Planning and Development**

(3) **Finance and Administration**

- a) 2014 Mill Rate Bylaw No. 1248-14
  - Report from Director of Finances, dated March 28, 2014
- b) Discount and Penalty Bylaw No. 1249-14
  - Report from Director of Finances, dated March 28, 2014

(4) **Municipal**

- a) CAO Report
  - Report from CAO, dated April 2, 2014
- b) Wind Energy Development Review
  - Letter from Oldman River Regional Services Commission, dated March 19, 2014

F. CORRESPONDENCE

(1) **Action Required**

- a) Potential Reductions to Weekday Business Hours at the Twin Butte Post Office
  - Letter from Canada Post, dated March 24, 2014
- b) April 28 – National Day of Mourning
  - Letter from Workers' Compensation Board, dated March 19, 2014
- c) Community Drug Alert
  - Fax from Community Drug Alert, dated March 31, 2014
- d) AHS Health Advisory Councils
  - Email from Alberta Health Services, dated March 20, 2014
- e) Southern Alberta Waste From Energy Association (SAEWA)
  - Email from SAEWA, dated March 20, 2014
- f) Kootenai Brown Pioneer Village Farm Tour
  - Email from Kootenai Brown Pioneer Village, dated March 26, 2014
- g) In Town Sewage Disposal
  - Email from Town of Pincher Creek, dated March 31, 2014

- h) Alberta's Watershed Management Symposium: Flood Mitigation
  - Email from Alberta Flood Symposium, dated March 26, 2014
- i) Internet Service in the MD of Pincher Creek
  - Letter from Pat Moskaluk, dated April 2, 2014

(2) **For Information**

- a) No Increase in Family and Community Support Services (FCSS) Funding
  - Email from FCSS, dated March 24, 2014
- b) Letters Regarding Transmission Lines in MD of Pincher Creek
  - Email from Chinook Area Lane Users Association (CALUA), dated March 31, 2014
- c) Municipal Grant Payment
  - Letter from Alberta Transportation, dated March 13, 2014
- d) Thank You Letter
  - Letter from Partners FOR the Saskatchewan River Basin, dated March 21, 2014
- e) Notification of Spray Lake Sawmills Harvest Plans
  - Letter from Spray Lake Sawmills, dated March 6, 2014

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Grant McNab – Division 1

Councillor Fred Schoening – Division 2

Councillor Garry Marchuk – Division 3

Reeve Brian Hammond - Division 4

- Pincher Creek Foundation
- Financial Statements – Crestview Lodge, for year ending December 31, 2013

Councillor Terry Yagos – Division 5

H. IN-CAMERA

- (1) Land
- (2) Legal

I. NEW BUSINESS

J. ADJOURNMENT

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**

**Consolidated Financial Statements**

**For the year ended December 31, 2013**

*Draft - April 2, 2014*

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**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**

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**For the year ended December 31, 2013**

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**INDEPENDENT AUDITORS' REPORT**

To: The Reeve and Members of Council of  
the Municipal District of Pincher Creek No. 9

We have audited the accompanying consolidated financial statements of the Municipal District of Pincher Creek No. 9 which comprise the consolidated statement of financial position as at December 31, 2013, and the consolidated statements of operations, change in net financial assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

*Management's Responsibility for the Consolidated Financial Statements*

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

*Auditor's Responsibility*

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

*Opinion*

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of the Municipal District of Pincher Creek No. 9 as at December 31, 2013 and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Lethbridge, Alberta

Tuesday, April 08, 2014

Chartered Accountants

## MANAGEMENT REPORT

The accompanying consolidated financial statements and other information contained in this Financial Report are the responsibility of the management of the Municipal District of Pincher Creek No. 9.

These consolidated financial statements have been prepared from information provided by management. Financial statements are not precise since they include certain amounts based on estimates and judgments. Management has determined such amounts on a reasonable basis in order to ensure that the financial statements are presented fairly, in all material respects.

The Municipal District maintains systems of internal accounting and administrative controls that are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and that the Municipal District's assets are properly accounted for and adequately safeguarded.

The elected Council of the Municipal District of Pincher Creek No. 9 is responsible for ensuring that management fulfils its responsibilities for financial statements.

Council meets annually with management and the external auditors to discuss internal controls over the financial reporting process, auditing matters and financial reporting issues, and to satisfy itself that each party is properly discharging its responsibilities. Council also considers the engagement or re-appointment of the external auditors. Council reviews the monthly financial reports.

The consolidated financial statements have been audited by Young Parkyn McNab LLP, Chartered Accountants, the external auditors, in accordance with Canadian generally accepted auditing standards on behalf of the Council, residents and ratepayers of the Municipal District. Young Parkyn McNab LLP has full and free access to the Council.

Chief Administrative Officer \_\_\_\_\_

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**CONSOLIDATED STATEMENT OF FINANCIAL POSITION**  
**As at December 31, 2013**

	2013	2012
<b>Financial assets</b>		
Cash and temporary investments (note 2)	\$ 1,709,067	\$ 7,954,243
Taxes and grants in place of taxes receivable (note 3)	298,814	246,361
Trade and other receivables (note 4)	2,073,571	1,063,046
Investments (note 5)	11,166,934	10,793,760
Debt charges recoverable (note 6)	2,605,841	2,706,955
	17,854,227	22,764,365
<b>Liabilities</b>		
Accounts payable and accrued liabilities	2,777,779	1,816,177
Employee benefit obligations (note 7)	699,500	693,504
Deferred revenue (note 8)	1,060,848	5,029,108
Long-term debt	6,103,613	6,473,794
	10,641,740	14,012,583
<b>Net financial assets</b>	7,212,487	8,751,782
<b>Non-financial assets</b>		
Prepaid expenses	66,567	126,912
Inventory for consumption	1,869,241	1,506,344
Tangible capital assets (schedule 2)	50,390,206	40,680,954
	52,326,014	42,314,210
<b>Accumulated surplus</b> (note 10)	\$ 59,538,501	\$ 51,065,992

*Commitments and contingencies* (note 16)

Approved on behalf of Council:

Councillor \_\_\_\_\_

Councillor \_\_\_\_\_

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**CONSOLIDATED STATEMENT OF OPERATIONS**  
For the year ended December 31, 2013

	Budget (Unaudited)	2013	2012
<b>Revenue</b>			
Net municipal property taxes (note 13)	\$ 8,666,730	\$ 8,624,777	\$ 7,751,100
User fees and sales of goods	479,480	504,858	544,240
Government transfers for operating (note 14)	423,520	779,110	515,267
Investment income	368,620	489,801	383,864
Penalties and costs of taxes	44,800	52,829	47,896
Licenses and permits	23,950	13,493	54,252
Gain on disposal of capital assets	53,460	295,493	143,691
Rental	173,090	384,637	200,069
Other	208,700	98,544	2,747,476
	10,442,350	11,243,542	12,387,855
<b>Expenses (note 15)</b>			
Legislative	225,750	202,254	213,591
Administration	1,430,045	1,569,846	1,268,616
Police, fire, disaster, ambulance and bylaw enforcement	522,064	723,419	391,249
Roads, streets, walks and lighting	6,258,700	6,256,180	5,129,837
Airport	855,364	859,641	847,917
Storm sewers and drainage	44,170	33,419	30,757
Water supply and distribution	132,960	105,125	111,558
Waste management	345,150	338,186	321,942
Other environmental use and protection	89,200	88,829	93,267
Family and community support services	114,580	114,428	114,579
Cemeteries and crematoriums	27,720	27,292	36,510
Land use planning, zoning and development	273,930	314,228	275,507
Economic and agricultural development	596,423	580,495	396,236
Parks and recreation	407,410	330,270	341,813
Culture - libraries, museums, halls	345,680	335,310	426,659
	11,669,146	11,878,922	10,000,038
<b>(Deficiency) excess of revenue over expenses before other</b>	<b>(1,226,796)</b>	<b>(635,380)</b>	<b>2,387,817</b>
<b>Other</b>			
Government transfers for capital (note 14)	6,499,490	9,107,889	902,135
<b>Excess of revenue over expenses</b>	<b>5,272,694</b>	<b>8,472,509</b>	<b>3,289,952</b>
<b>Accumulated surplus, beginning of year</b>	<b>51,065,992</b>	<b>51,065,992</b>	<b>47,776,040</b>
<b>Accumulated surplus, end of year</b>	<b>\$ 56,338,686</b>	<b>\$ 59,538,501</b>	<b>\$ 51,065,992</b>

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS**  
**For the year ended December 31, 2013**

	Budget (Unaudited)	2013	2012
<b>Excess of revenue over expenses</b>	\$ 5,272,694	\$ 8,472,509	\$ 3,289,952
Acquisition of tangible capital assets	(11,271,760)	(12,298,892)	(7,686,064)
Amortization	2,458,896	2,574,641	2,276,551
Gain on disposal of tangible capital assets	-	(280,494)	(143,691)
Proceeds on disposal of tangible capital assets	-	295,493	143,691
	(8,812,864)	(9,709,252)	(5,409,513)
Net change in inventory for consumption	-	(362,897)	241,762
Net change in prepaid expense	-	60,345	(39,615)
	-	(302,552)	202,147
<b>Increase in net financial assets</b>	(3,540,170)	(1,539,295)	(1,917,414)
<b>Net financial assets, beginning of year</b>	8,751,782	8,751,782	10,669,196
<b>Net financial assets, end of year</b>	\$ 5,211,612	\$ 7,212,487	\$ 8,751,782

Draft - April 2, 2014

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**CONSOLIDATED STATEMENT OF CASH FLOW**  
For the year ended December 31, 2013

	2013	2012
<b>Operating transactions</b>		
Excess of revenue over expenses	\$ 8,472,509	\$ 3,289,952
Adjustments for items which do not affect cash		
Gain on disposal of tangible capital assets	(280,494)	(143,691)
Amortization	2,574,641	2,276,551
	10,766,656	5,422,812
Net change in non-cash working capital items		
Taxes and grants in place of taxes receivable	(52,453)	64,983
Trade and other receivables	(1,010,525)	345,910
Investments	(373,174)	(476,758)
Debt charges recoverable	101,114	(2,706,955)
Inventory for consumption	(362,897)	241,762
Prepaid expenses	60,345	(39,615)
Accounts payable and accrued liabilities	961,602	1,294,660
Employee benefit obligations	5,996	154,324
Deferred revenue	(3,968,260)	1,389,790
	6,128,404	5,690,913
<b>Capital transactions</b>		
Proceeds on disposal of tangible capital assets	295,493	143,691
Acquisition of tangible capital assets	(12,298,892)	(7,686,064)
	(12,003,399)	(7,542,373)
<b>Financing transactions</b>		
Proceeds of long-term debt	-	5,145,273
Repayment of long-term debt	(370,181)	(170,798)
	(370,181)	4,974,475
<b>(Decrease) increase in cash and temporary investments</b>	(6,245,176)	3,123,015
<b>Cash and temporary investments, beginning of year</b>	7,954,243	4,831,228
<b>Cash and temporary investments, end of year</b>	\$ 1,709,067	\$ 7,954,243

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**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**For the year ended December 31, 2013**

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**1. Significant accounting policies**

The consolidated financial statements of the Municipal District of Pincher Creek No. 9 are the representations of management prepared in accordance with generally accepted accounting principles for local government established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. Significant aspects of the accounting policies adopted by the Municipal District are as follows:

(a) Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenue and expenses, changes in fund balances and change in financial position of the reporting entity which comprises all of the organizations that are owned or controlled by the Municipal District and are, therefore, accountable to the Council for the administration of their financial affairs and resources.

Taxes levied also includes requisitions for educational, health care, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

(b) Basis of accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

(c) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expense during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

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**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
For the year ended December 31, 2013

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**1. Significant accounting policies, continued**

- (d) **Investments**  
Investments are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.
- (e) **Inventories for resale**  
Land held for resale is recorded at the lower of cost and net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping, and leveling charges. Related development costs incurred to provide infrastructure such as water and waste water services, roads, sidewalks, and street lighting are recorded as physical assets under their respective function.
- (f) **Debt charges recoverable**  
Debt charges recoverable consist of amounts that are recoverable from municipal agencies or other local governments with respect to outstanding debentures or other long-term debt pursuant to annexation orders or joint capital undertakings. These recoveries are recorded at a value that equals the offsetting portion of the unmatured long-term debt, less actuarial requirements for the retirement of any sinking fund debentures.
- (g) **Reserves for future expenses**  
Reserves are established at the discretion of Council to set aside funds for future operating and capital expenses. Transfers to and/or from reserves are reflected as an adjustment to the respective fund.
- (h) **Requisition over-levy and under-levy**  
Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.  
  
If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.  
  
Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.
- (i) **Government transfers**  
Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.  
  
Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

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**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**For the year ended December 31, 2013**

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**1. Significant accounting policies, continued**

(j) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated Change in Net Financial Assets for the year.

(i) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

	Years
Land improvements	15-20
Buildings	25-40
Engineered structures	34-149
Machinery and equipment	3-30
Vehicles	3-15

Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

(iii) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

(iv) Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

(v) Cultural and historical tangible capital assets

Works of art for display are not recorded as tangible capital assets but are disclosed.

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
For the year ended December 31, 2013

**2. Cash and temporary investments**

	2013		2012	
Cash	\$	890,215	\$	366,943
Temporary investments		818,852		7,587,300
	\$	1,709,067	\$	7,954,243

Temporary investments consist of premium and regular Canadian T-Bill funds with maturities of twelve months or less.

**3. Taxes and grants in place of taxes receivables**

	2013		2012	
Taxes and grants in place of taxes receivable	\$	234,005	\$	174,261
Arrears		64,809		72,100
	\$	298,814	\$	246,361

**4. Trade and other receivables**

	2013		2012	
Provincial grants receivable	\$	1,546,922	\$	614,496
Goods and Services Tax (GST)		407,192		294,335
Trade receivables		105,999		90,065
Other receivables		13,458		64,150
	\$	2,073,571	\$	1,063,046

**5. Investments**

	2013		2012	
	Cost	Market value	Cost	Market value
Bonds	\$ 11,163,594	\$ 11,081,293	\$ 10,790,420	\$ 11,165,936
Other	3,340	3,340	3,340	3,340
	\$ 11,166,934	\$ 11,084,633	\$ 10,793,760	\$ 11,169,276

The bond portfolio has an effective interest rate of 3.80% (2012 - 3.46%) with maturity dates from 2014 to 2037.

The other long-term investments are recorded at cost. These instruments are not traded in an organized financial market.

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
For the year ended December 31, 2013

**6. Debt charges recoverable**

	2013	2012
Current debt charges recoverable	\$ 104,111	\$ 101,114
Non-current debt charges recoverable	2,501,730	2,605,841
	<b>\$ 2,605,841</b>	<b>\$ 2,706,955</b>

The Municipal District has undertaken a joint landfill road development project with the Crowsnest/Pincher Creek Landfill Association. The MD assumed long-term financing totaling \$3,607,273 in 2012; however, \$2,706,955 plus interest at 2.94% is recoverable from the Landfill Association with respect to this financing. Amounts are recoverable in bi-annual principal and interest payments of \$90,007 until September 1, 2032.

	Principal	Interest	Total
2014	\$ 104,111	\$ 75,904	\$ 180,015
2015	107,197	72,818	180,015
2016	110,374	69,641	180,015
2017	113,645	66,370	180,015
2018	117,013	63,002	180,015
Thereafter	2,053,501	466,709	2,520,210
	<b>\$ 2,605,841</b>	<b>\$ 814,444</b>	<b>\$ 3,420,285</b>

**7. Employee benefit obligations**

	2013	2012
Vacation and time in lieu	\$ 221,006	\$ 212,540
Sick time	478,494	480,964
	<b>\$ 699,500</b>	<b>\$ 693,504</b>

**Vacation and time in lieu**

The vacation and time in lieu liability is comprised of the vacation and overtime that employees are deferring to future years. Employees have either earned the benefits (and they are vested) or are entitled to these benefits within the next budgetary year.

**Sick Time**

Sick leave credits are earned by employees on the basis of 3/4 day for each two week pay period worked, until the employee reaches the age of 65, to a maximum of 120 days. Upon termination of employment or retirement, a non-union employee shall be entitled to any unused sick leave time in the form of severance pay. Union employees shall be entitled to any unused sick time on pensionable retirement at age 55 or death.

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
For the year ended December 31, 2013

**8. Deferred revenue**

	2013	2012
Federal Gas Tax Fund	\$ 431,637	\$ -
Flood damages	255,494	46,399
Final Mile Rural Community Program	200,000	-
Bridge grants	104,857	-
Prepaid property taxes	39,688	33,254
Regional water study	15,883	300,646
Municipal Sustainability Initiative	13,289	4,648,809
	<b>\$ 1,060,848</b>	<b>\$ 5,029,108</b>

**9. Long-term debt**

	2013	2012
Tax supported debentures	\$ 6,101,401	\$ 6,462,833
Capital lease	2,212	10,961
	<b>\$ 6,103,613</b>	<b>\$ 6,473,794</b>
Current portion	<b>\$ 375,305</b>	<b>\$ 368,278</b>

Principal and interest repayments are due as follows:

	Principal	Interest	Total
2014	\$ 375,305	\$ 182,884	\$ 558,189
2015	385,134	170,843	555,977
2016	397,565	158,412	555,977
2017	410,402	145,575	555,977
2018	423,655	132,322	555,977
Thereafter	4,111,552	1,682,602	5,794,154
	<b>\$ 6,103,613</b>	<b>\$ 2,472,638</b>	<b>\$ 8,576,251</b>

Debenture debt is repayable to Alberta Capital Finance Authority and bears interest from 2.94% to 3.49% per annum with maturity dates ranging from 2019 to 2032. Debenture debt is issued on the credit and security of the Municipal District at large.

Interest on long-term debt amounted to \$194,545 (2012 - \$50,336). The Municipal District's cash payments for interest in 2013 was \$194,545 (2012 - \$50,336)

The capital lease relates to a 0% IOS Financial Services finance contract payable in monthly installments at \$571, due September 2014.

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
For the year ended December 31, 2013

**10. Accumulated surplus**

Accumulated surplus consists of internally restricted and unrestricted amounts and equity in tangible capital assets as follows:

	2013	2012
Unrestricted surplus	\$ 821,946	\$ -
Internally restricted surplus (reserves) (note 11)	11,824,121	14,151,877
Equity in tangible capital assets (note 12)	46,892,434	36,914,115
	<b>\$ 59,538,501</b>	<b>\$ 51,065,992</b>

**11. Reserves**

Council has set up reserves for various purposes. These reserves are either required by legislation or set up at the discretion of Council to provide funding for future expenses.

	2013	2012
<b>Operating</b>		
Gravel reclamation	\$ 240,358	\$ 92,998
Mill rate stabilization	1,059,421	1,558,534
Interim operating funds	803,936	803,936
Special functions	42,012	313,474
Emergency services	30,000	30,000
Recycle committee	29,207	21,619
	<b>2,204,934</b>	<b>2,820,561</b>
<b>Capital</b>		
Administration	377,668	73,281
Emergency services	554,844	816,035
Public works	1,579,153	1,869,046
Lundbreck water/sewer system	629,927	1,450,221
Agricultural and environmental services	202,388	200,969
Culture	1,125,000	975,000
Airport	340,260	349,735
Road construction	4,185,073	3,772,320
Recycling equipment	53,388	44,388
Dams	388,324	368,450
Capital Reserve - Recreation Facilities	111,920	32,180
Capital Reserve - Regional Water System	71,242	1,379,691
	<b>9,619,187</b>	<b>11,331,316</b>
	<b>\$ 11,824,121</b>	<b>\$ 14,151,877</b>

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
For the year ended December 31, 2013

**12. Equity in tangible capital assets**

	2013	2012
Tangible capital assets (schedule 2)	\$ 191,720,388	\$ 179,611,694
Accumulated amortization (schedule 2)	(141,330,182)	(138,930,740)
Long-term debt (note 9)	(6,103,613)	(6,473,794)
Debt charges recoverable (note 6)	2,605,841	2,706,955
	<b>\$ 46,892,434</b>	<b>\$ 36,914,115</b>

**13. Net municipal property taxes**

	Budget (Unaudited)	2013	2012
<b>Taxation</b>			
Real property taxes	\$ 8,721,680	\$ 8,684,444	\$ 7,980,608
Linear property taxes	2,762,600	2,764,045	2,451,558
Government grants in place of property taxes	16,900	16,900	12,230
	<b>11,501,180</b>	<b>11,465,389</b>	<b>10,444,396</b>
<b>Requisitions</b>			
Alberta School Foundation Fund - basic levy	2,424,930	2,424,926	2,291,848
Alberta School Foundation Fund - opted out jurisdiction	108,750	108,753	100,683
Pincher Creek Foundation	300,770	306,933	300,765
	<b>2,834,450</b>	<b>2,840,612</b>	<b>2,693,296</b>
	<b>\$ 8,666,730</b>	<b>\$ 8,624,777</b>	<b>\$ 7,751,100</b>

**14. Government transfers**

	Budget (Unaudited)	2013	2012
<b>Transfers for operating:</b>			
Provincial government	\$ 312,970	\$ 668,560	\$ 385,347
Local government	110,550	110,550	129,920
	<b>423,520</b>	<b>779,110</b>	<b>515,267</b>
<b>Transfers for capital</b>			
Provincial government	6,499,490	9,107,889	902,135
	<b>\$ 6,923,010</b>	<b>\$ 9,886,999</b>	<b>\$ 1,417,402</b>

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
For the year ended December 31, 2013

**15. Expenditures by object**

	Budget (Unaudited)	2013	2012
Salaries, wages and benefits	\$ 3,670,180	\$ 3,630,837	\$ 3,277,093
Contracted and general services	2,852,220	3,679,883	2,158,992
Materials, goods, supplies and utilities	1,560,480	936,403	1,281,793
Bank charges and short term interest	6,030	15,620	7,456
Interest on long-term debt	194,560	194,545	50,336
Other expenditures	21,290	30,380	36,368
Transfers to organizations and others	905,490	816,613	911,448
Amortization of tangible capital assets	2,458,896	2,574,641	2,276,552
	<b>\$ 11,669,146</b>	<b>\$ 11,878,922</b>	<b>\$ 10,000,038</b>

**16. Contingency**

The Municipal District of Pincher Creek No. 9 is a member of the Alberta Local Authorities Reciprocal Insurance Exchange. Under the terms of membership, the Municipal District could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

**17. Debt limits**

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Municipal District be disclosed as follows:

	2013	2012
Total debt limit	\$ 16,865,313	\$ 14,527,803
Total debt	6,103,613	6,473,794
	<b>\$ 10,761,700</b>	<b>\$ 8,054,009</b>
Debt servicing limit	\$ 2,810,885	\$ 2,421,301
Debt servicing	558,189	562,823
	<b>\$ 2,252,696</b>	<b>\$ 1,858,478</b>

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities which could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
For the year ended December 31, 2013

**18. Local Authorities Pension Plan**

Employees of the Municipal District participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pension Plans Act. The LAPP serves about 223,000 people and 428 employers. The LAPP is financed by employer and employee contributions and by investment earnings of the LAPP fund.

Contributions for current service are recorded as expenses in the year in which they become due.

The Municipal District is required to make current service contributions to the LAPP of 10.43% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 14.47% on pensionable earnings above this amount. Employees of the Uncial District are required to make current service contributions of 9.43% of pensionable salary up to the year's maximum pensionable salary and 13.47% on pensionable salary above this amount.

Total current service contributions by the Municipal District to the LAPP in 2013 were \$232,900 (2012 - \$191,800). Total current service contributions by the employees of the Municipal District to the LAPP in 2013 were \$212,542 (2012 - \$174,457).

At December 31, 2012, the LAPP disclosed an actuarial deficiency of \$4.98 billion.

**19. Salary and benefits disclosure**

Disclosure of salaries and benefits for elected municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

	(1) Salary	(2) Benefits & allowances	2013	2012
Council				
Berg, Bjorn	\$ 28,750	\$ 434	\$ 29,184	\$ 35,650
Yagos, Terry	26,175	612	26,787	29,410
Marchuk, Gary	22,425	469	22,894	6,290
Cyr, Helen	16,875	261	17,136	26,166
Cyr, Rodney	14,000	-	14,000	26,450
Hammond, Brian	7,825	157	7,982	-
Schoening, Fred	5,050	82	5,132	-
McNab, Grant	4,425	104	4,529	-
Zielinski, Rodney	-	-	-	13,600
Chief administrative officer	148,895	3,055	151,950	130,256
Designated officer	\$ 87,509	\$ 3,843	\$ 91,352	\$ 83,414

(1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.

(2) Benefits and allowances figures also include the employer's share of the costs of additional taxable benefits including special leave with pay, financial planning services, retirement planning services, concessionary loans, travel allowances, car allowances, and club

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**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
For the year ended December 31, 2013

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**19. Salary and benefits disclosure, continued**

memberships.

**20. Financial instruments**

The Municipal District of Pincher Creek No. 9's financial instruments consist of cash and temporary investments, accounts receivable, investments, accounts payable and accrued liabilities, and long-term debt. It is management's opinion that the Municipal District is not exposed to significant interest or currency risk arising from these financial instruments.

The Municipal District of Pincher Creek No. 9 is subject to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the Municipal District provides services may experience financial difficulty and be unable to fulfil their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instrument approximates fair value.

**21. Segmented disclosure**

The Municipal District provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

Refer to the schedule of segmented disclosure (schedule 3).

**22. Budget amounts**

The 2013 budget for the Municipal District was approved by Council on April 12, 2011 and has been reported in the consolidated financial statements for information purposes only. These budget amounts have not been audited, reviewed, or otherwise verified.

The approved budget contained reserve transfers, capital additions and principal payments on debt as expenditures. Since these items are not included in the amounts reported in the consolidated financial statements, they have been excluded from the budget amounts presented in these financial statements.

Budgeted surplus per financial statements	\$ 5,272,694
Less: Capital expenditures	(11,271,760)
Long-term debt repayments	(370,180)
Add: Amortization	2,458,896
Transfers from capital reserves	3,166,680
Transfers from operating reserves	743,680
<u>Equals: budgeted surplus</u>	<u>\$ 10</u>

**23. Approval of financial statements**

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
For the year ended December 31, 2013

These financial statements were approved by Council and Management.

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
For the year ended December 31, 2013

	Schedule of changes in accumulated surplus			Schedule 1	
	Unrestricted	Restricted	Equity in tangible capital assets	2013	2012
Balance, beginning of year	\$ -	\$ 14,151,877	\$ 36,914,115	\$ 51,065,992	\$ 47,776,040
Excess of revenue over expenses	8,472,509	-	-	8,472,509	3,289,952
Unrestricted funds designated for future use	(1,478,554)	1,478,554	-	-	-
Restricted funds used for tangible capital assets	-	(3,806,310)	3,806,310	-	-
Current year funds used for tangible capital assets	(8,492,582)	-	8,492,582	-	-
Disposal of tangible capital assets	15,000	-	(15,000)	-	-
Annual amortization expense	2,574,641	-	(2,574,641)	-	-
Long term debt repaid	(370,181)	-	370,181	-	-
Debt charges recoverable	101,113	-	(101,113)	-	-
Change in accumulated surplus	821,946	(2,327,756)	9,978,319	8,472,509	3,289,952
<b>Balance, end of year</b>	<b>\$ 821,946</b>	<b>\$ 11,824,121</b>	<b>\$ 46,892,434</b>	<b>\$ 59,538,501</b>	<b>\$ 51,065,992</b>

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
For the year ended December 31, 2013

**Schedule of tangible capital assets**

**Schedule 2**

	Land	Land improvements	Buildings	Engineered structures	Machinery and equipment	Vehicles	Construction in progress	2013	2012
<b>Cost:</b>									
Balance, beginning of year	\$ 3,085,219	\$ 60,768	\$ 1,726,816	\$ 161,965,676	\$ 7,495,070	\$ 2,148,897	\$ 3,129,247	\$ 179,611,694	\$ 172,598,463
Acquisitions	64,762	-	2,770	1,700,785	677,126	163,915	9,689,534	12,298,892	7,686,064
Construction-in-progress	-	-	5,787,221	1,910,119	3,276	-	(7,700,616)	-	-
Disposals	(15,000)	-	(79,221)	-	(32,586)	(63,391)	-	(190,198)	(672,833)
<b>Balance, end of year</b>	<b>3,134,981</b>	<b>60,768</b>	<b>7,437,586</b>	<b>165,576,580</b>	<b>8,142,886</b>	<b>2,249,421</b>	<b>5,118,165</b>	<b>191,720,388</b>	<b>179,611,694</b>
<b>Accumulated amortization:</b>									
Balance, beginning of year	-	45,864	822,994	133,017,453	3,772,810	1,271,620	-	138,930,740	137,327,022
Annual amortization	-	1,519	155,707	1,715,518	547,972	153,923	-	2,574,639	2,276,551
Disposals	-	-	(79,221)	-	(32,585)	(63,391)	-	(175,197)	(672,833)
<b>Balance, end of year</b>	<b>-</b>	<b>47,383</b>	<b>899,480</b>	<b>134,732,971</b>	<b>4,288,197</b>	<b>1,362,152</b>	<b>-</b>	<b>141,330,182</b>	<b>138,930,740</b>
<b>Net book value</b>	<b>\$ 3,134,981</b>	<b>\$ 13,385</b>	<b>\$ 6,538,106</b>	<b>\$ 30,843,609</b>	<b>\$ 3,854,689</b>	<b>\$ 887,269</b>	<b>\$ 5,118,165</b>	<b>\$ 50,390,206</b>	<b>\$ 40,680,954</b>
<b>2012 net book value</b>	<b>\$ 3,085,219</b>	<b>\$ 14,904</b>	<b>\$ 903,823</b>	<b>\$ 28,948,224</b>	<b>\$ 3,722,259</b>	<b>\$ 877,277</b>	<b>\$ 3,129,247</b>	<b>\$ 40,680,953</b>	

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**SCHEDULE TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
For the year ended December 31, 2013

Schedule of segmented disclosure								Schedule 3
	General government	Protective services	Transportation services	Environmental services	Public health services	Planning and development	Recreation and culture	Total
<b>Revenue</b>								
Net municipal property taxes	\$ 8,624,777	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,624,777
User fees and sales of goods	13,760	53,253	156,644	204,619	-	76,582	-	504,858
Government transfers for operating	-	48,001	361,991	-	89,009	168,359	111,750	779,110
Investment income	489,801	-	-	-	-	-	-	489,801
Penalties and costs of taxes	52,829	-	-	-	-	-	-	52,829
Licenses and permits	-	-	-	-	-	13,493	-	13,493
Gain on disposal of capital assets	289,018	-	6,475	-	-	-	-	295,493
Rental	212,404	-	171,273	-	-	960	-	384,637
Other	5,340	-	82,499	-	-	10,705	-	98,544
	9,687,929	101,254	778,882	204,619	89,009	270,099	111,750	11,243,542
<b>Expenses</b>								
Salaries, wages and benefits	1,002,502	48,023	2,051,674	-	-	528,638	-	3,630,837
Contracted and general services	460,130	635,221	1,952,755	468,212	-	155,642	7,923	3,679,883
Materials, goods, supplies and utilities	118,628	705	653,568	17,860	-	145,642	-	936,403
Bank charges and short term interest	15,620	-	-	-	-	-	-	15,620
Interest on long term debt	-	-	151,123	43,422	-	-	-	194,545
Other expenditures	17,738	556	1,878	2,646	75	-	7,487	30,380
Transfers to organizations and others	-	-	-	-	141,645	24,798	650,170	816,613
Amortization of tangible capital assets	157,480	38,914	2,338,244	-	-	40,003	-	2,574,641
	1,772,098	723,419	7,149,242	532,140	141,720	894,723	665,580	11,878,922
<b>(Deficiency) excess of revenue over expenses before other</b>	7,915,831	(622,165)	(6,370,360)	(327,521)	(52,711)	(624,624)	(553,830)	(635,380)
<b>Other</b>								
Government transfers for capital	4,500,000	-	2,807,243	1,800,646	-	-	-	9,107,889
<b>Excess of revenue over expenses</b>	\$ 12,415,831	\$ (622,165)	\$ (3,563,117)	\$ 1,473,125	\$ (52,711)	\$ (624,624)	\$ (553,830)	\$ 8,472,509

**MDInfo**

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**From:** Delbert Beazer <cmgasc@gmail.com>  
**Sent:** Tuesday, March 11, 2014 1:44 PM  
**To:** MDInfo  
**Subject:** Council Visit

We would like to come to Council sometime this spring and introduce ourselves with a short power point presentation to new Councillors. Can you let me know council dates for March, April and May and which would be best time for your council. About 15 Minutes.

--  
Delbert G. Beazer, Chief Executive Officer  
Chief Mountain Gas Co-op Ltd.  
403 653-3011



## **CHIEF MOUNTAIN GAS CO-OP LTD.**

- Established 1973 as Member Owned
- Amalgamated with Summerview Gas Co-op in 2002. Summerview had amalgamated with Livingstone Gas Co-op previously.
- We serve the USA Port of Piegan
- Currently 1566 Service Risers

- We are a natural gas distributor with 10 miles of High Pressure Steel Lines, 60 miles of High Pressure Aluminum Lines, and countless miles of Polyethylene plastic service lines.
- Chief Mountain offers 100% burner tip service to all of our customers.
- We have customers in 5 different Municipalities, Cardston County, MD's of Pincher Creek, Willow Creek, and Foothills, and also Waterton Park.
- We work closely with Atco and AltaGas in adjoining Franchise Areas.



- Co-op Membership is 1119 Members
- Supply gas to diverse group of end users:
  - ✓ Residential
  - ✓ Commercial
  - ✓ Irrigation
  - ✓ Hutterite Colonies
  - ✓ Grain Dryers
  - ✓ Green Houses
  - ✓ Federal Government
  - ✓ USA Government
  - ✓ Industry



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**Welcome to**   
**CHIEF MOUNTAIN GAS CO-OP LTD.**

We are a member owned natural gas distributor incorporated in 1973 to provide natural gas service to the rural customers located in the southwest corner of Alberta.

In 2002 we amalgamated with Summerview Gas Co-op and became a larger co-operative with a much larger geographic area (hi-lighted in light green in map).



We provide burner-tip service to our customers 24 hours a day, seven days a week. This service includes sales and installation of all natural gas appliances from patio heaters to furnaces. Check out our link of products we sell.

We strive to keep our customers in mind at all times as this is their Co-op. We are currently the lowest priced gas utility in Canada, both fixed rate and variable rate!

We are pleased with our new website and encourage you to check out all the

features. Please continue to read your meters at the first of the month.

Our office is located in Cardston, Alberta at 190 - 1st Street East. Phone 1-866-653-3011. Fax 403-653-1395. *Chief Mountain Photos compliments of Ted Visser, CMGC Customer.*



**FedGas 50th For Kids**

With your support we can make a real difference in the lives of children from across Alberta. **Everyday more than 100 kids from outside the Edmonton and Calgary zones** are treated at the Stollery Children's Hospital and the Alberta Children's Hospital. Your contribution will support excellence in child health programs and will enable our hospitals to invest in enhancements that will provide the best care possible for all of our kids! Donations can be made online at Fed Gas or Children's Hospital... [read more](#)

Chief Mountain Gas Co-op will be sponsoring \$630 per youth for 2 youths to attend **ACCA Youth Camps Program**. Please apply to Chief Mountain for this sponsorship... [read more](#)

**Check out our NEW classified and business ads section...[click here](#)**



# Contact Information

- Main Office: 190 – 1<sup>st</sup> Street East,  
Box 38, Cardston, Alberta, T0K 0K0

Main: 403 653-3011

Fax: 403 653-1395

Email: [cmgasc@shaw.ca](mailto:cmgasc@shaw.ca)

Website: [www.cmgas.com](http://www.cmgas.com)

# Board Members Zone 1

- MD of Pincher Creek, MD of Willow Creek and MD of Foothills

Ed Janzen – Chairman

Jim Welsch

Don Taylor

# Board Member Zone 2

- West 1/2 of Cardston County

Ralph Salt – Vice Chair

Lynn Sommerfeldt

Calvin Olsen

# Board Members Zone 3

- East ½ of Cardston County

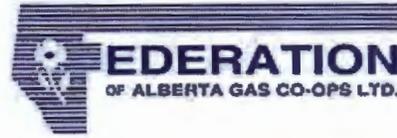
Valerie Papworth – Secretary

John Schneyder

Leonard Morton



- Throughout 2014, our 50th anniversary year, we will be fund-raising to help both our Children's Hospital Foundations. Through direct donations at either Foundation's websites, through donations to the Federation office, and through events held during this year, we are going to help these two hospitals give the best care they can for our kids. At the end of the campaign, all proceeds will be split 50/50 between the two Hospital Foundations.



- FedGas 50th For Kids is a celebration of not only 50 years of natural gas co-ops in rural Alberta, but a celebration of the incredible work that both the Alberta Children's Hospital in Calgary and the Stollery Children's Hospital in Edmonton have done for Alberta. These two hospitals help hundreds of thousands of kids every year regardless of where they are from. Kids from everywhere in Alberta – whether from the big cities or the smallest hamlets – have needed the help of these hospitals. These kids are part of our communities. They are our neighbors, they are our families, they are part of our overall co-operative membership. We want to help ensure that these kids, in their time of need, continue to receive the greatest possible care that they can get, and even to improve upon the excellence of their care.

INTRODUCING!!

## PATIO OVEN



VIEW

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# Staff

- Delbert Beazer – Chief Executive Officer
- Ken Olds – General Manager
- Greg Soop – Operations Manager
- Danny Manyfingers – Service/Gas Fitter
- Wayne Fredriksen – Utility Operator
- Barb Selk – Office Manager
- Martha Nunn – AR/AP Clerk

- We feel it is very crucial for the municipal councils to be aware of Chief Mountain Gas Co-op Ltd. and that we are a member owned and operated utility serving your taxpayers.
- Thank you for allowing us to introduce ourselves to you today.

**MINUTES**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**REGULAR COUNCIL MEETING**  
**MARCH 25, 2014**

The Regular Meeting of the Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, March 25, 2014 in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

**PRESENT** Reeve Brian Hammond, Councillors Garry Marchuk, Fred Schoening and Terry Yagos

**ABSENT** Councillor Grant McNab

**STAFF** Chief Administrative Officer Wendy Kay, Director of Operations Leo Reedyk, Director of Development and Community Services Roland Milligan, Director of Finance Mat Bonertz and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the Council Meeting to order, the time being 1:00 pm.

**A. ADOPTION OF AGENDA**

Councillor Terry Yagos 14/117

Moved that the Council Agenda for March 25, 2014 be amended, the amendment as follows:

Addition to:

Information Item F(1)f) – Invitation to Shell Drilling and Completions Presentation

And that the Agenda be approved as amended.

Carried

**B. DELEGATIONS**

(1) Chinook Arch Regional Library System

Robin Hepher appeared as a delegation to update Council on the Chinook Arch Regional Library System.

The changing processes was discussed.

The Budget was discussed.

(2) Community Futures

Tony Walker appeared as a delegation to present Community Futures to Council.

The types of business sponsored, specifically within the MD, was discussed.

**C. MINUTES**

There were no minutes presented for discussion.

**D. UNFINISHED BUSINESS**

There was no unfinished business to discuss.

Minutes  
Council Meeting  
March 25, 2014

E. CHIEF ADMINISTRATOR'S REPORTS

(1) Operations

a) Operations Report

Councillor Terry Yagos 14/118

Moved that the Operations Report for the period of March 5, 2014 to March 19, 2014, be received as information.

Carried

b) Bobby Burns Fish Pond Water Supply

Councillor Fred Schoening 14/119

Moved that the report from the Director of Operations, dated March 19, 2014, regarding Bobby Burns Fish Pond Water Supply, be received;

And that Council approve the awarding of the work to Pat Dwyer Construction on a force account basis to the upset price of \$50,000.00.

Carried

c) Corporate Health and Safety Policy

Councillor Terry Yagos 14/120

Moved that the report from the Director of Operations, dated March 18, 2014, regarding Corporate Health and Safety Policy, be received;

And that Council approve the Corporate Health and Safety Policy as amended.

Carried

d) Capital Purchase – Grader Tender

Councillor Garry Marchuk 14/121

Moved that the report from the Director of Operations, dated March 19, 2014, regarding Capital Purchase – Grader Tender, be received;

And that Council approve the purchase of the Finning Caterpillar 160M Motor Grader (factory order) with seven year warranty for \$465,738.00 with funding coming from the Public Works Capital Equipment Reserve, 6-2-0-762-6760.

Carried

e) Regional Water System Raw Water Intake

Councillor Fred Schoening declared a potential conflict of interest, as a relative works for MPE, Engineering Ltd, and left the meeting at 1:48 pm.

Councillor Terry Yagos 14/122

Moved that the report from the Director of Operations, dated March 18, 2014, regarding the Regional Water System Raw Water Intake, be received;

And that Council approve the MPE Engineering project, to the upset sum of \$18,000, to identify options for relocating the Regional Water System Raw Water Intake to the Oldman Dam Reservoir with funding being taken from the Regional Water System Reserve 6-12-0-771-6760;

Minutes  
Council Meeting  
March 25, 2014

And further that Administration apply for grant funding for the relocation of the Regional Water System Raw Water Intake.

Carried

Councillor Schoening returned to the meeting at 1:51 pm.

f) Landfill

Councillor Terry Yagos

14/123

Moved that the proposed Contractor Authorization Form with respect to private contractors hauling to the landfill, be received;

And that the Contractor Authorization Form be authorized as amended, and distributed as appropriate.

Carried

**(2) Planning and Development**

a) Land Use Bylaw, Amending Bylaw 1247-14, Rezoning

Councillor Terry Yagos

14/124

Moved that the report from the Director of Development and Community Services, dated March 18, 2014, regarding Land Use Amendment Bylaw 1247-14, being the bylaw to redesignate lands from Agriculture to Multi Lot Heavy Rural Industrial, be received;

And that Bylaw 1247-14 be given first reading;

And further that the required Public Hearing be scheduled for April 22, 2014 at 1:00 pm.

Carried

**(3) Finance and Administration**

Nil

**(4) Municipal**

a) CAO Report

Councillor Fred Schoening

14/125

Moved that Council receive for information, the Chief Administrative Officer's report for the period of March 7, 2014 to March 20, 2014.

Carried

F. CORRESPONDENCE

**(1) Action Required**

a) Lundbreck Gardeners – Request to Consult

Councillor Terry Yagos

14/126

Moved that the letter from Lundbreck Gardeners, dated March 12, 2014, regarding the request to be consulted with future plans for the Hamlet of Lundbreck, be received;

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And that the Lundbreck Gardeners be advised the Municipal District appreciates their willingness to provide input on future projects within the hamlet, and that they will be included in any future project discussions.

Carried

b) Zero 2014 – A Conference for a Low Carbon Future

Councillor Fred Schoening 14/127

Moved that the letter from the City of Edmonton, dated February 20, 2014, regarding the Zero 2014 Conference, be received as information.

Carried

c) Wildrose 10/10

Councillor Terry Yagos 14/128

Moved that the letter from the Legislative Assembly, dated February 26, 2014, regarding Wildrose 10/10, be received as information.

Carried

d) Lundbreck Corn Fest

Councillor Garry Marchuk 14/129

Moved that the email from the Lundbreck Citizens Council, dated March 11, 2014, regarding the Lundbreck Corn Fest, be received as information.

Carried

e) McHappy Day – May 7, 2014

Councillor Fred Schoening 14/130

Moved that the email from Pincher Creek Family Resource Society, dated March 12, 2014, regarding McHappy Day, be received as information.

Carried

f) Summer Games – Shooting Event

Councillor Fred Schoening 14/131

Moved that the email from Dan Kuftinoff, dated March 11, 2014, be received;

And that up to 20 loads of gravel be made available to the Gun Club, with the hauling of the gravel to be the responsibility of the organization;

And further that other concerns brought forward from Mr. Kuftinoff, be addressed at a future meeting of Council

Carried

**(2) For Information Only**

Councillor Terry Yagos 14/132

Moved that the following be received as information:

- a) Tourism Attraction Highway Signs  
- Letter from Alberta Tourism, Parks and Recreation, dated March 13, 2014
- b) 2017 Alberta 55 Plus Winter Games  
- Letter from Alberta Tourism, Parks and Recreation, dated March 1, 2014

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- c) Online Application System for Municipal Sustainability Initiative  
- Letter from Alberta Municipal Affairs, dated March 12, 2014
- d) Bridge Funding  
- Letter from County of St. Paul No. 19, dated February 28, 2014
- e) Volunteer Appreciation Lunch  
- Invitation, received March 11, 2014
- f) Shell's Drilling and Completions Presentation  
- Invitation, received March 21, 2014

Carried

G. COMMITTEE REPORTS

Councillor Grant McNab – Division 1

- a) Not present

Councillor Fred Schoening – Division 2

- Family and Community Support Services
- Draft Minutes – January 20, 2014
- Ratepayer drainage concern was dealt with in an inexpedient manner

Councillor Garry Marchuk – Division 3

- Oldman River Regional Services Commission
- Minutes – December 5, 2013

Reeve Brian Hammond - Division 4

- Smoke from the burning of debris around the Olman Dam

Councillor Terry Yagos – Division 5

- Nothing to report

Councillor Fred Schoening 14/133

Moved that the committee reports be received as information.

Carried

H. IN CAMERA

Councillor Fred Schoening 14/134

Moved that Council and Staff move In-Camera to discuss three personnel items, the time being 2:30 pm.

Carried

Councillor Garry Marchuk 14/135

Moved that Council and Staff move out of In-Camera, the time being 4:03 pm.

Carried

I. NEW BUSINESS

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J. ADJOURNMENT

Councillor Terry Yagos

14/136

Moved that Council adjourn the meeting, the time being 4:05 pm.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER

DRAFT



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D. UNFINISHED BUSINESS

(1) Pincher Creek Community Food Bank

Councillor Garry Marchuk 14/087

Moved that Council donate a onetime contribution of \$5,000, representing the approximate percentage of MD residents using the service, to the Pincher Creek Community Food Bank;

And that the MD host a meeting with all food bank partners, to investigate a long term solution to keeping the food bank sustainable.

Carried

(2) Oral Update of Movement of Speed Sign Trailer

An oral update was provided regarding the Speed Sign Trailer.

E. CHIEF ADMINISTRATOR'S REPORTS

(1) **Operations**

a) Operations Report

Councillor Garry Marchuk 14/088

Moved that the Operations Report for the period of February 19, 2014 to March 5, 2014, be received as information.

Carried

b) Agreement for the Purchase of Gravel

Councillor Terry Yagos 14/089

Moved that Council authorize the agreement for the purchase of gravel between the MD of Pincher Creek and Waldron Grazing Co-op within SW 7-10-1 W5M, and the agreement for the purchase of gravel between the MD of Pincher Creek and Kenneth McRae within SE 20-6-1 W5M.;

And that the Reeve and CAO be authorized to sign the agreement on behalf of the MD of Pincher Creek.

Carried

c) Licence of Occupation Process / Procedures

Councillor Garry Marchuk 14/090

Moved that the report from the Director of Operations, dated March 6, 2014, regarding Licence of Occupation Process / Procedures be received;

And that Council direct Administration to initiate a review of the Licence of Occupation Process / Procedure, including reviewing how other jurisdictions manage the process.

Carried

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d) Agricultural and Environmental Services Policy Review Recommendations

Councillor Fred Schoening 14/091

Moved that the report from the Director of Operations, dated March 6, 2014, regarding Agricultural and Environmental Services Policy Review Recommendations, be received;

And that Council approve the Agricultural and Environmental Services Policies:

- Policy 601: Weed Control Policy
- Policy 602: Environmental Conservation Policy
- Policy 603: Landowners assuming Responsibility for Weed Control on Municipal Right-of-Ways adjacent to their Property
- Policy 604: Problem Wildlife Policy
- Policy 605: Livestock Industry Policy
- Policy 607: Conservation Program Funding Policy
- Policy 608: Weed Free Gravel / Aggregate Policy

And further that Council forward Policies that are being reviewed that have implications on agriculture to the Agricultural Fieldman for review, and from there they be forwarded to the Agricultural Service Board for review if necessary.

Carried

e) Agricultural Service Board Terms of Reference

Councillor Fred Schoening 14/092

Moved that the report from the Director of Operations, dated March 6, 2014, regarding the Agricultural Service Board Terms of Reference, be received;

And that the recommended amendments be accepted into the Agricultural Service Board Terms of Reference.

Carried

f) Castle Crown Wilderness Coalition – Weed Pull Funding Request

Councillor Garry Marchuk 14/093

Moved that the report from the Director of Operations, dated March 6, 2014, regarding the Castle Crown Wilderness Coalition – Weed Pull Funding be received;

And that Council approve the Castle Crown Wilderness Coalition funding request, for the amount of \$1,000.00, with the funds coming from Community Group Weed Sponsorship, Account No. 2-62-0-773-2765.

Carried

g) Lundbreck Street Drainage Project

Councillor Fred Schoening 14/094

Moved that the report from the Director of Operations, dated March 5, 2014, regarding the Lundbreck Street Drainage Project, be received;

And that the project be awarded to McNally Contractors (2011) Ltd. for \$338,709.50 plus engineering of \$75,000 with funds coming from 2-32-0-762-2762 – Capital Reserve Funded.

Carried

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Councillor Terry Yagos 14/095

Moved that Council direct Administration to apply for funding from the Gas Tax Grant for the remaining balance with regards to the Lundbreck Street Drainage Project.

Carried

**(2) Planning and Development**

a) Bylaw 1235-13 – Road Closure Bylaw - Between NE 27-8-1 W5M and NW 26-8-1 W5M

Councillor Terry Yagos 14/096

Moved that Bylaw 1235-13, being the bylaw to close the government road allowance between NE 27-8-1 W5M and NW 26-8-1 W5M, be given second reading.

Carried

Councillor Garry Marchuk 14/097

Moved that Bylaw 1235-13, being the bylaw to close the government road allowance between NE 27-8-1 W5M and NW 26-8-1 W5M, be given third and final reading.

Carried

**(3) Finance and Administration**

a) 2013 Annual Audit of Municipal District of Pincher Creek No. 9

Councillor Terry Yagos 14/098

Moved that the letter from Young Parkyn McNab, dated February 26, 2014, regarding the 2013 Annual Audit of Municipal District of Pincher Creek No. 9, be received as information.

Carried

b) Bylaw 1245-14 – Borrowing Bylaw – Village of Cowley Water Treatment Facilities

Councillor Terry Yagos 14/099

Moved that Bylaw 1245-14, being the borrowing bylaw with regards to the Village of Cowley Water Treatment Facilities, be given second reading.

Carried

Councillor Fred Schoening 14/100

Moved that Bylaw 1245-14, being the borrowing bylaw with regards to the Village of Cowley Water Treatment Facilities, be given third and final reading.

Carried

c) Statement of Cash Position

Councillor Terry Yagos 14/101

Moved that the Statement of Cash Position, for the month ending February 2014, be received as information.

Carried

**(4) Municipal**

a) CAO Report

Councillor Terry Yagos 14/102

Moved that Council receive for information, the Chief Administrative Officer's report for the period of February 21, 2014 to March 6, 2014.

Carried

b) M.D. of Pincher Creek Strategic Plan

Councillor Terry Yagos 14/103

Moved that the Strategic Plan for the MD of Pincher Creek be adopted as presented.

Carried

c) Economic Developers Alberta (EDA)

Councillor Terry Yagos 14/104

Moved that the documentation regarding the 2014 EDA Annual Conference be received;

And that Councillor Garry Marchuk be authorized to attend the 2014 EDA Annual Conference in Kananaskis, AB on April 9-11, 2014.

Carried

d) Jubilee Reciprocal Insurance Exchange (JRIE) and Genesis Reciprocal Insurance Exchange (GRIE) Annual General Meeting

Councillor Fred Schoening 14/105

Moved that the letter from JRIE, dated February 24, 2014, regarding the Annual General Meeting be received;

And that Reeve Brian Hammond attend the Annual General Meeting held on March 17, 2014 for Jubilee Reciprocal Insurance Exchange (JRIE) and Genesis Reciprocal Insurance Exchange (GRIE), and vote as a member for the MD of Pincher Creek.

Carried

e) Castle Mountain Area Structure Plan – Establishment of Meeting Date

A meeting to discuss the Castle Mountain Area Structure Plan has been scheduled for April 23, 2014 at 9:00 am.

F. CORRESPONDENCE

**(1) Action Required**

a) Kids Discovery Day

Councillor Garry Marchuk 14/106

Moved that the email from the Pincher Creek Chamber of Commerce, dated March 3, 2014, regarding the 2014 Kids Discovery Day, be received as information.

Carried

b) Water and Sewer

Councillor Fred Schoening 14/107

Moved that the emails from Jacques Thouin, dated February 27, 2014, and February 28, 2014, regarding water and sewer in the Hamlet of Beaver Mines, be received;

And that a responding letter be drafted and returned to Council for their consideration.

Carried

c) Best of the West Weekend

Councillor Terry Yagos 14/108

Moved that the letter from the Best of the West Committee, dated February 28, 2014, regarding the request for the MD Council and the Town of Pincher Creek Council to host the pancake breakfast during the Best of the West weekend, be received as information.

Carried

d) Rural Safety – Smart Choices for LIFE – Request for Funding

Councillor Terry Yagos 14/109

Moved that the letter from Group Group Youth, dated February 17, 2014, regarding funding for the Rural Safety – Smart Choices for LIFE Program, be received as information.

Carried

e) Relocation Business and Investment Guide

Councillor Terry Yagos 14/110

Moved that the email from TNC Publisher, dated February 17, 2014, regarding the Investment Guide, be received as information.

Carried

**(2) For Information Only**

Councillor Terry Yagos 14/111

Moved that the following be received as information:

- a) 2013/2014 Fire Services and Emergency Preparedness Program  
 - Letter from Alberta Municipal Affairs, dated February 24, 2014
- b) Funding from Joint Council  
 - Letter from Pincher Creek Community Center Hall, dated February 19, 2014
- c) Community Centre Hall Annual General Meeting  
 - Letter from Pincher Creek Community Center Hall, dated February 19, 2014
- d) Municipal Grant Payment  
 - Letter from Alberta Transportation, dated February 18, 2014

Carried

**G. COMMITTEE REPORTS**

Councillor Grant McNab – Division 1

- a) Not present

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Councillor Fred Schoening – Division 2  
- Agricultural Service Board  
- Draft Minutes – March 4, 2014

Councillor Garry Marchuk – Division 3  
- Oldman River Regional Services Commission  
- Minutes – January 9, 2014  
- Alberta Southwest  
- Bulletin March 2014  
- Minutes – February 5, 2014

Reeve Brian Hammond - Division 4  
- Mayors and Reeves

Councillor Terry Yagos – Division 5  
- Lundbreck Citizens Council

Councillor Fred Schoening 14/112

Moved that the committee reports be received as information.

Carried

H. IN CAMERA

Councillor Garry Marchuk 14/113

Moved that Council and Staff move In-Camera to discuss one property and one personnel item, the time being 3:32 pm.

Carried

Councillor Terry Yagos 14/114

Moved that Council and Staff move out of In-Camera, the time being 4:16 pm.

Carried

I. NEW BUSINESS

(1) Request to Purchase Property

Councillor Fred Schoening 14/115

Moved that Council decline the property purchase, as per Council discussion.

Carried

J. ADJOURNMENT

Councillor Fred Schoening 14/116

Moved that Council adjourn the meeting, the time being 4:18 pm.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER

**Operations Activity Includes:**

- March 21, Regional Water Treatment Plant Construction meeting;
- March 25, Regular Council meeting;

**Agricultural and Environmental Services Activity Includes:**

- March 24, South Western Alberta Cooperative Weed Management Area meeting;
- March 28, Agricultural and Environmental Services Open House.

**Public Works Activity Includes:**

- March 17-19, Alberta Municipal Supervisors Association Conference;
- March 26, Emergency Management and Flood Preparedness Workshop;
- March 31, Drilling at Cotton Wood;
- March 31, New Mechanic started;
- Snow fence removal;
- Did some spot gravelling as weather permits or as required;
- Steam culverts as necessary.

**Capital Project Update:**

- Regional Water –
  - Treatment Plant – Completing small deficiencies, Pall equipment commissioning is in progress;
  - Lundbreck Tie In – significant completion achieved;
  - Regional Pipeline – No Change, monitoring areas where erosion was occurring.
- Administration Building Progress is continuing minor deficiencies are being repaired.

**Upcoming:**

- April 9, Joint Worksite Health and Safety meeting;

**Recommendation:**

That the Operations report for the period March 19, 2014 to April 1, 2014 be received as information.

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Prepared by: Leo Reedyk



Date: April 1, 2014

Reviewed by: Wendy Kay

Date:

Submitted to: Council

Date: April 8, 2014

# Municipal District of Pincher Creek 2014 Call Log Concerns

4	March 19, 2014		Reclaiming gravel pit stripped dirt is in road allowance, can they use?	Request passed onto PW for follow up.
3	March 17, 2014		Water in ditch right at his approach is the culvert plugged?	Passed onto supervisor to look at.
5	March 7, 2014		Request for a snow plow for RR 2-2A behind Lundbreck Falls. <b>Exact Location: RR2-2A</b>	Completed by operator on March 10.
2	March 10, 2014		Culvert at Top of hill going into his yard is plugged and washing out the road. <b>Exact Location: NW 19-5-24W4</b>	Completed by operator on March 11. Supervisor went out to inspect and directed operator to blade the road going in and trench the ditch so the water stays off the road,
3	March 10, 2014		Water running over TWP Rd. 2-2 north of Coalfield Hall. <b>Exact Location: TWP Rd. 2-2 North of Coalfield hall.</b>	Completed by operators on March 11. Steamed the culvert and cleaned the road up.
3	March 10, 2014		Culvert on Landfill pavement rd. at his dugout is plugged and backing the water up into his land again. Wants the MD to clean out the culvert. <b>NE 13-07-01 W5.</b>	Completed by operators on March 12. he has called several times to administration, and AB environment. Supervisor sent the steamer to the culvert to open a trench in the ice in hopes that the water would carve the rest of the path.
1	March 11, 2014		Administration had call from a resident late in afternoon to advise that there is a washout on Kerr Road (3 and a half miles down kerr, east of feedlot, south side of the road). <b>Exact Location: Kerr Road, just east of feedlot.</b>	Completed by operator On March 12. He drove by and filled it in.

# Municipal District of Pincher Creek 2014 Call Log Concerns

3	March 11, 2014		<p>Water running across the flats at a neighbours down intoresident's yard. <b>Exact Location: 6319, TWP 2-1. NW 24-6-2 -5</b></p>	<p>supervisors assessed the site and determined that the water was coming down from a partial dam in the nieghbour's field. The water swells beyond the spillway and comes across the flat down intoresident's yard. To fix the problem we will need to install another culvert across the road in the ravine where the water is supposed to run and open up the spillway on neighbour's Dam to accomodate more water and keep it in the proper channel. This will be done in the spring.</p>
4	March 12, 2014		<p>Washout on old airport rd. <b>Exact Location RR 1-5 North of 8-4.</b></p>	<p>Completed by operator on March 14. Still water running over the road and extremely muddy. Did what we could to redirect the water, will need to be touched up once weather improves again.</p>
2	March 13, 2014		<p>Crook road is rough from RR 29-1 to Jenkins. <b>Exact Location: Crook Rd. 29-1 to Jenkins.</b></p>	<p>Completed By operator, was working on this but the weather changed and so did the priorities. Once the weather turns favourable it will be finished.</p>

## Municipal District of Pincher Creek 2014 Call Log Concerns

4	March 22, 2014		Wants the MD portion of his driveway cleared. <b>Exact Location SW 15-9-1-5</b>	Completed by operator March 24. Supervisor called resident on Monday am to verify what was requested and dispatched a grader to go out.
4	March 11, 2014		Resident came into the Administration Office and spoke his concerns administration. Lack of gravel on the MD road. Staff passed the information and map to PW.	This will be done when road conditions improve or when the gravel program is in the area.
2	March 10, 2014		Ruts in the Road, Slumping Soil. <b>Exact Location TWP Rd. 5-0 and Rg. Rd. 28-3</b>	information passed onto supervisor.
	February 12, 2014	Voice Record Option on GPS units.	Activated the optional voice record feature in one GPS units installed in a MD grader.	This will allow operators to log locations where there are maintenance concerns.

## MD OF PINCHER CREEK

APRIL 1, 2014

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TO: Wendy Kay, Chief Administrative Officer

FROM: Leo Reedyk, Director of Operations

SUBJECT: Regional Water System Approval to Operate a Treatment Plant

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**1. Origin**

The Municipal District of Pincher Creek has partnered with the Village of Cowley in a regional water system. Alberta Environment provides approvals to operate components of a water system including a water treatment plant.

**2. Background:**

Alberta Environment has provided the attached draft approval for the Municipal District to operate the Regional Water System water treatment plant. Within the approval Alberta Environment sets out the parameters that the Municipality must adhere to operate the plant including defining testing, operations and reporting requirements.

Staff including water plant operators, supervisors and engineering support have reviewed the document and recommend that the document be signed to allow Alberta Environment to produce the final draft of our approval.

**3. Recommendation:**

THAT the report from the Director of Operations, dated April 1, 2014 regarding the Regional Water System Approval to Operate a Treatment Plant be received;

AND THAT Council approve the Chief Administrative Officer to sign the Letter of Understanding for Approval Issuance.

Respectfully Submitted,

Leo Reedyk



Attachment: Alberta Environment Letter and Draft Approval

Reviewed by: Wendy Kay, Chief Administrative Officer

Date:

**LETTER OF UNDERSTANDING FOR APPROVAL ISSUANCE**

TO: DIRECTOR OF ENVIRONMENT AND SUSTAINABLE RESOURCE  
DEVELOPMENT

I, \_\_\_\_\_ representing the \_\_\_\_\_  
*Name of Administrator* *Name of Community/Authority/Commission*

have reviewed the draft approval to operate the:

Cowley/Lundbreck Regional Waterworks, File No. 346284-00-00

and have the following comments:

CHECK A or B

- A. Agree with the draft approval as proposed
- B. Disagree with the draft approval and request the following changes:

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

It is understood that the final approval to operate may differ from the draft in some minor details.

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

TITLE \_\_\_\_\_



# APPROVAL PROVINCE OF ALBERTA

## ENVIRONMENTAL PROTECTION AND ENHANCEMENT ACT R.S.A. 2000, c.E-12, as amended.

APPROVAL NO.: ..... 346284-00-00

APPLICATION NO.: ..... 001-346284

EFFECTIVE DATE: .....

EXPIRY DATE: ..... April 1, 2024

APPROVAL HOLDER: ..... MUNICIPAL DISTRICT OF PINCHER CREEK NO.9

ACTIVITY: ..... Construction, operation and reclamation of a waterworks system  
..... for the Cowley/Lundbreck Regional Waterworks System

is subject to the attached terms and conditions.

Designated Director under the Act .....

Date Signed .....

## TERMS AND CONDITIONS ATTACHED TO APPROVAL

### PART 1: DEFINITIONS

#### SECTION 1.1: DEFINITIONS

- 1.1.1 All definitions from the Act and the regulations apply except where expressly defined in this approval.
- 1.1.2 In all PARTS of this approval:
- (a) "Act" means the *Environmental Protection and Enhancement Act*, R.S.A. 2000, c.E-12, as amended;
  - (b) "alternate program" means the Alternate Laboratory Data Quality Assurance Program, as detailed in the Department's *Laboratory Data Quality Assurance Policy Procedures and Guidelines*;
  - (c) "approved laboratory" means laboratory accredited to the requirements of ISO/IEC 17025, *General requirements for the competence of testing and calibration laboratories*, for the drinking water tests methods specified by the Director;
  - (d) "as-built engineering drawings" means the drawings used in construction that have been updated to record what was actually built;
  - (e) "bacteriological analysis" means the analysis of water for the presence of *E. coli* or total coliforms;
  - (f) "challenge test" means a study conducted to determine the log removal efficiency of a membrane material for a particular organism, particulate or surrogate;
  - (g) "chemical" means any substance that is added or used as part of the treatment process;
  - (h) "chlorine residual" means free chlorine, or combined chlorine or total chlorine;
  - (i) "clearwell" means a reservoir for the storage of filtered water of sufficient capacity to prevent the need to vary the filtration rate with variations in demand. May also be used to provide chlorine contact time for disinfection;
  - (j) "contact time" ("T<sub>10</sub>") means the time taken in minutes for 10% of the water to pass through the particular process unit;
  - (k) "continuous monitoring" means flow measurement or sample analysis through in-line equipment that creates flow measurements or frequent, discrete sample analysis output and includes a data recorder;

**TERMS AND CONDITIONS ATTACHED TO APPROVAL**

- (l) "CT" means disinfectant residual in mg/L multiplied by the contact time;
- (m) "CT<sub>lowest actual</sub>" means the lowest CT calculated in a particular day:

$$CT_{\text{lowest actual}} = C \times \frac{T_{10}}{T} \times \frac{V_{\text{min}}}{Q_{\text{peak}}}$$

Where: C = lowest recorded daily free chlorine residual concentration (in milligrams per litre) at the point T<sub>10</sub> is measured;

$$\frac{T_{10}}{T} = 0.1; \quad \text{OR}$$

Varies based on the empirical method using typical baffling conditions as per Appendix D in the Standards and Guidelines Document; OR

Varies based on a tracer study, where

T<sub>10</sub> = the contact time established from the most recent tracer study; and

T = the calculated contact time, assuming no short-circuiting and obtained by dividing the treated water chlorine contact storage volume that was used to determine T<sub>10</sub>, by the flow that was used to determine T<sub>10</sub>;

V<sub>min</sub> = the daily minimum volume (in Litres) of water in the clearwell;

Q<sub>peak</sub> = maximum recorded hourly flow (Litres per minute) or twice the daily average flow (Litres per minute)

- (n) "CT<sub>required</sub>" means the CT required to demonstrate the specified Log reduction of *Giardia* cysts and / or viruses as specified in Appendix A or Appendix B of the "Standards and Guidelines Document";
- (o) "CT<sub>performance ratio</sub>" means CT<sub>lowest actual</sub> / CT<sub>required</sub>;
- (p) "day" means calendar day;

**TERMS AND CONDITIONS ATTACHED TO APPROVAL**

- (q) “design capacity” means the production capacity for which the waterworks system was designed, as stated in the engineering drawings and specifications for the waterworks system;
- (r) “direct integrity testing” means a physical test applied to a membrane unit in order to identify and isolate integrity breaches;
- (s) “Director” means an employee of the Government of Alberta designated as a Director under the Act;
- (t) “disinfectant residual” means total concentration of disinfectant in water;
- (u) “disinfection” means a chemical or physical process of treating water to inactivate microorganisms;
- (v) “*E. coli*” means *Escherichia coli* bacteria;
- (w) “electronic reporting” means submitting monitoring results to the Director as required in this approval, electronically through the secure internet website provided by Environment and Sustainable Resource Development at <http://www.environment.alberta.ca/1506.html>;
- (x) “GCDWQ” means the *Guidelines for Canadian Drinking Water Quality*, published by Health Canada, as amended;
- (y) “grab”, when referring to a sample, means an individual sample collected in less than 30 minutes and which is representative of the substance sampled;
- (z) “ISO/IEC” means the International Organization for Standardization / the International Electrotechnical Commission;
- (aa) “Log reduction” means the base 10 logarithm of the ratio of raw water concentrations divided by the treated water concentration of total *Giardia* cysts, *Cryptosporidium* oocysts or viruses;
- (bb) “MAC” means the Maximum Acceptable Concentration, specified in the GCDWQ for a particular parameter;
- (cc) “PWR” means the *Potable Water Regulation*, as amended;
- (dd) “produced water” means all water that has gone through treatment and has leaved water treatment plant;
- (ee) “Provincial Laboratory of Public Health” means:

## TERMS AND CONDITIONS ATTACHED TO APPROVAL

- (i) the Environmental Microbiology Provincial Laboratory of Public Health, University of Alberta Hospital, Edmonton, Alberta, or
- (ii) the Provincial Laboratory of Public Health, Foothills Hospital, Calgary, Alberta;
- (ff) "raw water" means untreated source water from water wells, surface water intakes or infiltration galleries that constitute the water supply;
- (gg) "regulations" means the regulations enacted pursuant to the Act and as amended;
- (hh) "Standards and Guidelines Document" means the *Standards and Guidelines for Municipal Waterworks, Wastewater and Storm Drainage Systems*, published by the Alberta Environment, as amended;
- (ii) "User Agreement" means the *Drinking Water Quality User Agreement* signed by the approval holder and the Director; and

### PART 2: GENERAL PROVISIONS

#### SECTION 2.1: GENERAL

- 2.1.1 The approval holder shall comply with all conditions in this approval.
- 2.1.2 Any conflict between the approval application and the terms and conditions of this approval shall be resolved in favour of this approval.
- 2.1.3 The terms and conditions of this approval do not affect any rights or obligations created under any other authorization issued by the Department.
- 2.1.4 The approval holder shall carry out all electronic reporting, or cause all electronic reporting to be carried out in accordance with the User Agreement.
- 2.1.5 The approval holder shall comply with the terms and conditions of the User Agreement.
- 2.1.6 The terms and conditions of this approval are severable. If any term or condition of this approval or the application of any term or condition is held invalid, the application of such term or condition to other circumstances and the remainder of this approval shall not be affected thereby.
- 2.1.7 If the approval holder monitors for any substances or parameters, which are the subject of limits in this approval more frequently than is required, using procedures authorized in this approval, then the approval holder shall provide the results of such monitoring as an addendum to the next reports required by this approval.

## TERMS AND CONDITIONS ATTACHED TO APPROVAL

### PART 3: PLANNING, CONSTRUCTION AND / OR UPGRADING REQUIREMENTS

#### SECTION 3.1: PLANNING

3.1.1 The approval holder shall complete a Drinking Water Safety Plan of the waterworks system by April 1, 2015.

3.1.2 The *Drinking Water Safety Plan* in 3.1.1 shall:

- (a) identify potential risks to the waterworks system including, but not limited to risks associated with the following:
  - (i) the source of raw water,
  - (ii) the treatment processes associated with the water treatment plant,
  - (iii) the distribution of treated water,
  - (iv) the consumer's premises located on the waterworks system; and
- (b) prescribe appropriate measures to control and/or reduce such risks to the waterworks system

in accordance with the requirements in the *Standards and Guidelines for Municipal Waterworks, Wastewater and Storm Drainage Systems; Part 1 Standards for Municipal Waterworks (2012)*, as amended.

3.1.3 The *Drinking Water Safety Plan* in 3.1.1 shall utilize the *Drinking Water Safety Plan* template located at <http://www.environment.alberta.ca/apps/regulateddwq/dwsp.aspx> unless otherwise authorized in writing by the Director.

3.1.4 The approval holder shall:

- (a) maintain; and
- (b) update the *Drinking Water Safety Plan*

at least once per calendar year in every year following April 1, 2015.

#### SECTION 3.2: CONSTRUCTION (NEW WATERWORKS SYSTEMS)

3.2.1 The approval holder shall construct the waterworks system in accordance with the plans and specifications submitted to the Director on DECEMBER 19, 2013 unless otherwise specified in this approval.

3.2.2 The approval holder shall notify the Director upon commencement of operation.

## TERMS AND CONDITIONS ATTACHED TO APPROVAL

- 3.2.3 If construction of the waterworks system is not completed on or before DECEMBER 31, 2014, the approval holder shall:
- (a) notify the Director of the new date of completion; or
  - (b) apply to the Director to cancel or amend this approval.

### SECTION 3.3: UPGRADE (EXISTING WATERWORKS SYSTEMS)

- 3.3.1 If a MAC specified in the GCDWQ is changed or a new limit MAC is added in the GCDWQ and the waterworks system will be unable to meet the new or revised MAC, then the approval holder shall make application to the Director to upgrade the waterworks system such that the waterworks system will be able to meet the new or revised MAC within five (5) years of the date the new or revised guideline was published.

## PART 4: OPERATIONAL REQUIREMENTS

### SECTION 4.1: WATERWORKS SYSTEM

- 4.1.1 The approval holder shall:
- (a) operate; and
  - (b) maintain a waterworks system which shall include all of the following:
    - (i) a source consisting of:
      - (A) surface water from Castle River located at SW 28-7-1 W5M,
    - (ii) a water treatment plant consisting of:
      - (A) coagulation and flocculation,
      - (B) membrane filtration unit(s),
      - (C) disinfection by chlorination (primary and secondary);
    - (iii) a clearwell, and
- 4.1.2 On or before April 1, 2015 the approval holder shall develop a waterworks system *Operations Program* that shall include, at a minimum, all of the information in SCHEDULE 1 of this approval.

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- 4.1.3 The approval holder shall update the *Operations Program* at least on an annual basis.
- 4.1.4 Where the first sample of a sampling event pursuant to 5.1.1 is less than the chlorine residual (Secondary Disinfection) limit in SCHEDULE 3, the approval holder shall:
- (a) immediately flush the distribution line in the vicinity of the sample;
  - (b) resample and analyze the chlorine residual at the same location;
  - (c) resample and analyze the chlorine residual from:
    - (i) a minimum distance of 1 service connection upstream, and
    - (ii) a minimum distance of 1 service connection downstreamwhere each location is no closer than 100 m and no further than 500 m from the location of the first sample; and
  - (d) in the event that any of the resample results are less than the limit in SCHEDULE 3 the approval holder shall report as per 6.1.1 and continue to take corrective action.
- 4.1.5 Where any sample of a sampling event pursuant to 5.1.1 exceeds the turbidity limit in SCHEDULE 3, the approval holder shall:
- (a) immediately divert the water from entering the clearwell until the water does not exceed the turbidity limit in SCHEDULE 3; or
  - (b) in the event that the water has entered the clearwell then:
    - (i) immediately divert all the water from the clearwell to waste, and
    - (ii) continue to divert to waste until all the water that exceeded the turbidity limit in SCHEDULE 3 has been flushed from the clearwell; or
  - (c) report in accordance with 6.1.1.
- 4.1.6 Where any sample of a sampling event pursuant to 5.1.1 exceeds the particle count limit in SCHEDULE 3 the approval holder shall:
- (a) immediately divert the water from entering the clearwell until the water does not exceed the particle count limit in SCHEDULE 3; or
  - (b) in the event that the water has entered the clearwell then:

## TERMS AND CONDITIONS ATTACHED TO APPROVAL

- (i) immediately divert all the water from the clearwell to waste, and
  - (ii) continue to divert to waste until all the water that exceeded the particle count limit in SCHEDULE 3 has been flushed from the clearwell; or
  - (c) report in accordance with 6.1.1.
- 4.1.7 Where any instance of a direct integrity testing event pursuant to 5.1.1 does not meet or exceed the log reduction credit limit for the membrane filtration system in SCHEDULE 3, the approval holder shall:
- (a) immediately stop water production;
  - (b) identify and segregate the faulty membrane module in the membrane filtration system;
  - (c) retest the direct integrity of the remaining membrane modules until the testing verifies that the log reduction credit meets or exceeds the limit in SCHEDULE 3; and
  - (d) place the remaining membrane modules back into service.

### SECTION 4.2: FACILITY CLASSIFICATION AND CERTIFIED OPERATOR REQUIREMENTS

#### FACILITY CLASSIFICATION

- 4.2.1 The water treatment facility in this approval is classified as Class II in accordance with the *Water and Wastewater Operators' Certification Guidelines*.

#### CERTIFIED OPERATOR

- 4.2.2 At all times the operation of the waterworks system shall be performed by, or under the direction of, a person who holds a valid Level II (or higher) Water Treatment Operators Certificate.

#### PERFORMANCE LIMITS

#### POTABLE WATER QUALITY STANDARDS

- 4.2.3 All produced water shall meet the Treated Water Limits specified in SCHEDULE 3.
- 4.2.4 At all times, the disinfection and filtration, together, shall achieve:
- (a) a total 4-Log reduction for viruses; and

## TERMS AND CONDITIONS ATTACHED TO APPROVAL

(b) a total 3-Log reduction for *Giardia* and *Cryptosporidium* (sp).

4.2.5 In addition to compliance with the limits specified in SCHEDULE 3, the produced water shall comply with the *Potable Water Quality* requirements of the *Potable Water Regulation*, as amended, for those parameters specified in SCHEDULE 4, and any parameters added to the GCDWQ.

### SECTION 4.3: CHEMICALS USED

4.3.1 The approval holder shall not add any substance, material or compound to water being treated to be potable unless the substance, material or compound:

- (a) conforms to American National Standards Institute and National Sanitation Foundation ANSI/NSF Standard 60 or Standard 61; or
- (b) is certified for potable use by an agency accredited to the requirements of ISO/IEC 9000 and ISO/IEC 14001; and
- (c) is added in a dosage that does not exceed the dosage specified as Maximum Use; or
- (d) as otherwise authorized in writing by the Director.

### SECTION 4.4: WASTE STREAM

4.4.1 Waste streams shall be released only as follows:

- (a) filter backwash shall be discharged to Reject Water Pond;
- (b) filter-to-waste shall be discharged to Reject Water Pond;
- (c) membrane backpulse / draindown shall be discharged to Reject Water Pond;
- (d) membrane clean in place waste shall be discharged to Reject Water Pond;
- (e) membrane rejection stream shall be discharged to Reject Water Pond;
- (f) sanitary wastewater shall be discharged to Sanitary Tank; and
- (g) any other waste stream shall be discharged as authorized in writing by the Director.

## TERMS AND CONDITIONS ATTACHED TO APPROVAL

### PART 5: MONITORING REQUIREMENTS

#### SECTION 5.1: MONITORING

5.1.1 The approval holder shall monitor the waterworks system in accordance with:

- (a) SCHEDULE 2; and
- (b) SCHEDULE 3.

#### SECTION 5.2: DATA QUALITY ASSURANCE

5.2.1 With respect to any monitoring required pursuant to this approval, all samples shall be:

- (a) collected;
- (b) preserved;
- (c) stored;
- (d) handled; and
- (e) analysed in accordance with:
  - (i) the *Standard Methods for the Examination of Water and Wastewater*, published by the American Public Health Association, the American Waterworks Association and the Water Environment Federation, as amended or replaced from time to time, or
  - (ii) a method authorized in writing by the Director.

5.2.2 Any analysis of a sample required pursuant to this approval shall be done only in an approved laboratory or in a laboratory that complies with the Department's alternate program.

5.2.3 Data results of the on-line or continuous monitoring equipment must be validated to ensure that the results reflect the actual quality of the water and are not an electronic or meter spike by direct or indirect means.

5.2.4 Any analysis for treated water bacteriological quality required pursuant to this approval shall be conducted by the Provincial Laboratory for Public Health.

## TERMS AND CONDITIONS ATTACHED TO APPROVAL

### PART 6: REPORTING REQUIREMENTS

#### SECTION 6.1: CONTRAVENTION REPORTING

- 6.1.1 In addition to any other reporting required pursuant to this approval, the Act, or the regulations, the approval holder shall immediately report to the Director any contravention of this approval, either:
- (a) by telephone at 1-780-422-4505; or
  - (b) by a method:
    - (i) in compliance with the release reporting provisions in the Act and the regulations, or
    - (ii) as authorized in writing by the Director.
- 6.1.2 In addition to any other reporting required pursuant to this approval, the Act, or the regulations, the approval holder shall immediately report to the Director by a method specified in 6.1.1, any structural or equipment malfunction in the waterworks system that may affect the quality or supply of potable water.
- 6.1.3 In addition to the immediate reporting in 6.1.1, the approval holder shall provide a report to the Director:
- (a) in writing; or
  - (b) by a method:
    - (i) in compliance with the release reporting provisions in the Act and the regulations, or
    - (ii) authorized in writing by the Director
- within seven (7) calendar days after the discovery of the contravention, or within another time period specified in writing by the Director, unless the requirement for the report is waived by the Director.
- 6.1.4 The report required in 6.1.3 shall contain, at a minimum, the following information:
- (a) a description of the contravention;
  - (b) the date of the contravention;
  - (c) the duration of the contravention;

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- (d) the legal land description of the location of the contravention;
- (e) an explanation as to why the contravention occurred;
- (f) a summary of all preventive measures and actions that were taken prior to the contravention;
- (g) a summary of all measures and actions that were taken to mitigate any effects of the contravention;
- (h) a summary of all measures that will be taken to address any remaining effects and potential effects related to the contravention;
- (i) the number of the approval issued under the Act for the waterworks system, and the name of the approval holder who held the approval at the time the contravention occurred;
- (j) the name, address, phone number and responsibilities of all persons operating the waterworks system at the time the contravention occurred;
- (k) the name, address, phone number and responsibilities of all persons who had charge, management or control of the waterworks system at the time that the contravention occurred;
- (l) a summary of proposed measures that will prevent future contraventions, including a schedule of implementation for these measures;
- (m) any information that was maintained or recorded under this approval, as a result of the incident; and
- (n) any other information required by the Director in writing.

6.1.5 Where a bacteriological quality sample shows the presence of:

- (a) total coliform; or
- (b) *E. Coli*

in addition to any reporting or other requirements pursuant to the Act, or the Regulations, the approval holder shall carry out the corrective actions set out in the *Communication and Action Protocol for Failed Bacteriological Results in Drinking Water for Waterworks Systems Authorized under the Environmental Protection and Enhancement Act*, August 2009, entered into by Alberta Environment, Alberta Health Services, Alberta Health and Wellness and Health Canada, as amended.

## TERMS AND CONDITIONS ATTACHED TO APPROVAL

- 6.1.6 Where a sample does not meet the Maximum Acceptable Concentration as specified in the GCDWQ for one or more of the physical, inorganic, organic chemical or pesticide parameters in SCHEDULE 4, in addition to any reporting or other requirements pursuant to the Act, or the Regulations, the approval holder shall carry out the corrective actions set out in the *Action Protocol for Exceedances of Chemical Health Parameters in Drinking Water*, Alberta Environment, August 2009, as amended.

### SECTION 6.2: MONTHLY REPORTING

- 6.2.1 The approval holder shall compile and retain monthly reports at the water treatment plant.
- 6.2.2 The monthly report in 6.2.1 shall include, at a minimum:
- (a) the name, telephone and fax numbers of all certified operators;
  - (b) the analytical results for all parameters required to be monitored in accordance with this approval during the month;
  - (c) the locations of all sampling performed during the month in accordance with this approval;
  - (d) the name and manufacturer of all treatment chemicals added during the month, and each manufacturer as listed by the certified agency that tested the chemical to ANSI/NSF Standard 60 or Standard 61;
  - (e) the results of all required monitoring and measurements conducted during the month in accordance with this approval; and
  - (f) a description of any problems experienced, and corrective actions taken at the waterworks system during the month, including all actions taken as per 4.1.4 through 4.1.7.

### SECTION 6.3: ANNUAL REPORTING

- 6.3.1 In addition to any other reporting required under the Act, the regulations, and this approval, the approval holder shall compile an annual report, by February 28 of the year following the calendar year in which the information on which the report is based was collected.
- 6.3.2 Unless otherwise notified in writing by the Director, the approval holder shall submit to the Director the annual report in 6.3.1, by February 28 of the year following the calendar year in which the information on which the report is based was collected.

## TERMS AND CONDITIONS ATTACHED TO APPROVAL

- 6.3.3 The annual report in 6.3.1 shall contain, at a minimum, all of the following information:
- (a) a summary of the monthly reports, specifying the monthly minimum, average, and maximum results for each parameter monitored, excluding bacteriological results, for each month;
  - (b) a summary of the total volume of treated water, for each month;
  - (c) a summary of the number, sampling dates and analytical results of the bacteriological samples analyzed for each month;
  - (d) the results of any other compliance monitoring done during the year pursuant to this approval, that was not included in any monthly report;
  - (e) a description of any problems experienced, and corrective actions taken at the waterworks system during the year; and
  - (f) any changes to the *Operations Program*.

### SECTION 6.4: ELECTRONIC REPORTING

- 6.4.1 The Director may, by notice in writing, require the approval holder to submit periodic reports:
- (a) in an electronic format; and
  - (b) with the following frequency:
    - (i) monthly, to the Director on or before the end of the month following the month in which the information on which the report is based was collected,
    - (ii) annually, to the Director on or before February 28 of the year following the year in which the information on which the report is based was collected, or
    - (iii) as specified in writing by the Director.
- 6.4.2 The approval holder who receives a notice as specified in 6.4.1 shall comply with the notice.

## TERMS AND CONDITIONS ATTACHED TO APPROVAL

### PART 7: RECORD KEEPING REQUIREMENTS

#### SECTION 7.1: GENERAL

7.1.1 The approval holder shall:

- (a) record the following information; and
- (b) maintain and retain the following records for five (5) years from the date the record was created:
  - (i) bacteriological analysis results,
  - (ii) daily records, including but not limited to:
    - (A) flow meter readings,
    - (B) chlorine concentrations,
    - (C) treatment chemical dosages, and
    - (D) all the requirements of SCHEDULE 3 specific to daily monitoring required under this approval;
  - (iii) all monthly reports required under this approval, and
  - (iv) records of action taken by the approval holder to correct contraventions of the limits in SCHEDULE 3, including the following information for each contravention:
    - (A) name and address of the person who discovered the contravention, and
    - (B) copies of all notifications to the public.

7.1.2 The approval holder shall retain the following records for the life of the waterworks system:

- (a) the *Operations Program*;
- (b) copies of all:
  - (i) applications submitted to the Department for an approval regarding the waterworks system which includes, but are not limited to:

## TERMS AND CONDITIONS ATTACHED TO APPROVAL

- (A) correspondence, and
- (B) drawings;
- (ii) project reports,
- (iii) engineering drawings and specifications issued for approved construction,
- (iv) as-built engineering drawings,
- (v) reports of inspections conducted by the Department,
- (vi) approvals issued under the Act for the waterworks system,
- (vii) annual reports, and
- (viii) reports prepared pursuant to 6.1.3 and 6.1.4;
- (c) all physical, organic and inorganic chemical and pesticide analytical results required pursuant to this approval, excluding daily monitoring.

7.1.3 The results and records in 7.1.1(b) shall contain, at a minimum, all of the following information:

- (a) the date, location and time of monitoring, and the name of the person collecting the sample;
- (b) identification of the sample type, including, but not limited to whether the sample is taken as required in the approval, a repeat sample, a source or potable water sample, or other special purpose sample;
- (c) date of analysis;
- (d) laboratory name and person responsible for performing analysis;
- (e) the analytical method used; and
- (f) the results of the analysis.

7.1.4 The approval holder shall immediately provide any records, reports or data required under this approval to the Director or an inspector, upon request.

## TERMS AND CONDITIONS ATTACHED TO APPROVAL

### PART 8: RECLAMATION REQUIREMENTS

#### SECTION 8.1: GENERAL

- 8.1.1 Where the land surface has been disturbed during construction, expansion, modification or repair of any portion of a waterworks system, reclamation of the land surface to equivalent land capability shall be performed following the construction, expansion, modification or repair, in accordance with the Standards and Guidelines Document.
- 8.1.2 Within six months after the waterworks system, or a portion of the waterworks system, permanently ceases operation, the approval holder shall submit a reclamation plan to the Director for the portion of the waterworks system that is no longer in operation.
- 8.1.3 The approval holder shall not commence reclamation of the waterworks system until that person has received an amendment to this approval from the Director for the reclamation.

DATED \_\_\_\_\_

DESIGNATED DIRECTOR UNDER THE ACT

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## SCHEDULE 1

### OPERATIONS PROGRAM

- 1) Routine Operational Procedures, which shall, at a minimum, include:
  - (a) contact name and telephone numbers for the waterworks system owner, waterworks system operator, engineering consultants and equipment suppliers;
  - (b) operating instructions:
    - (i) general description of treatment process and operating procedures,
    - (ii) performance requirements, and
    - (iii) location of equipment major controls;
  - (c) general maintenance schedule;
  - (d) general maintenance instructions for:
    - (i) treatment / process equipment,
    - (ii) monitoring equipment,
    - (iii) pumping equipment, and
    - (iv) membrane repair and replacement procedures.
  - (e) the schedule and procedures for cleaning and flushing of the water line, including potable water storage reservoirs.
- 2) Routine Operational Procedures for Monitoring and Analysis, which shall, at a minimum, include:
  - (a) operational and compliance tests to be performed;
  - (b) bacteriological quality monitoring plan;
  - (c) methods used for monitoring and analysis;
  - (d) locations of monitoring points;
  - (e) laboratory data quality assurance information;
  - (f) direct integrity testing; and
  - (g) data collection and analysis of integrity testing.

**SCHEDULE 1****OPERATIONS PROGRAM**

- 3) *Emergency Response Plan* which shall at a minimum, include:
- (a) steps to be taken in the event of the following:
    - (i) bacteriological results exceeding the prescribed limits;
    - (ii) turbidity / particle counts exceeding the limits;
    - (iii) chemical overfeed;
    - (iv) no chemical or coagulant feed;
    - (v) low chlorine residual;
    - (vi) equipment breakdown;
    - (vii) flood;
    - (viii) treated water pipeline break and repair, and the return of the pipeline to service;
    - (ix) power failure;
    - (x) the waterworks system becoming inoperable, including steps in providing an alternate potable water supply;
  - (b) cover-off in the event that the Certified Operator is not available to operate the waterworks system;
  - (c) Water Shortage Response Plans for raw and treated water;
  - (d) list of contacts; Alberta Environment, Alberta Health, Regional Health Authorities, Fire Department, Disaster Coordinator, and other agencies; and
  - (e) date of last update.
- 4) Copy of the as-built engineering drawings.

## SCHEDULE 2 – RAW WATER

### Monitoring, Measuring and Reporting Frequency Requirements

PARAMETER	STATION LOCATION	MONITORING TYPE and FREQUENCY	REPORTING FREQUENCY
Turbidity	RAW WATER ENTERING THE WATER TREATMENT PLANT	Grab sample, Once per day	Reported monthly  As per Part 6 of the approval, unless notified in writing by the Director as per 6.4
Volume		Metered, Once per day Reported as Total in m <sup>3</sup>	Reported monthly  As per Part 6 of the approval, unless notified in writing by the Director as per 6.4

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**SCHEDULE 3 – TREATED WATER QUALITY**  
**Limits, Monitoring and Reporting Frequency**

PARAMETER	STATION LOCATION	MONITORING/MEASUREMENT TYPE, NUMBER AND FREQUENCY	REPORTING CONTENT	REPORTING FREQUENCY	LIMITS
<i>Treated Water BACTERIOLOGICAL</i>					
Bacteriological quality <i>E. coli</i> Total Coliforms	LEAVING WATER TREATMENT PLANT: BACTERIOLOGICAL, RANDOM LOCATIONS	Grab samples in the quantity specified in the GCDWQ, and the samples shall be taken at regular intervals throughout the month	Number of Grab samples taken per month and Presence or Absence of indicator organisms	Reported monthly  As per 6.2, 6.3 and 6.4 of this approval	Zero <i>E. coli</i> organisms per 100 mL  Zero Total coliform organisms per 100 mL

### SCHEDULE 3 – TREATED WATER QUALITY

#### Limits, Monitoring and Reporting Frequency

PARAMETER	STATION LOCATION	MONITORING/MEASUREMENT TYPE, NUMBER AND FREQUENCY	REPORTING CONTENT	REPORTING FREQUENCY	LIMITS
<b>MEMBRANE FILTER - Treated Water TURBIDITY</b>					
Turbidity	MEMBRANE FILTER TRAIN #1 TRAIN #2  (after Individual filter train at a point upstream of the clearwell)	Continuous monitoring and recording at $\leq 5$ minute sampling intervals	Report MAXIMUM DAILY value	Reported monthly  As per Part 6 of the approval, unless notified in writing by the Director as per 6.4	$\leq 0.1$ NTU, at least 99% of the samples on a daily basis; and
			Report number of cumulative minutes per day the turbidity was between 0.1 and 0.3 NTU	Reported monthly  As per Part 6 of the approval, unless notified in writing by the Director as per 6.4	$\leq 0.3$ NTU, 100% of the time

### SCHEDULE 3 – TREATED WATER QUALITY

#### Limits, Monitoring and Reporting Frequency

PARAMETER	STATION LOCATION	MONITORING/MEASUREMENT TYPE, NUMBER AND FREQUENCY	REPORTING CONTENT	REPORTING FREQUENCY	LIMITS	
<b>MEMBRANE FILTER - Treated Water PARTICLE COUNTS</b>						
Particle Counts of particles greater than 2 um	MEMBRANE FILTER TRAIN #1 TRAIN #2  (after Individual filter train at a point upstream of the clearwell)	Continuous monitoring and recording at $\leq 5$ minute sampling intervals	Report MAXIMUM DAILY value	Reported monthly  As per Part 6 of the approval, unless notified in writing by the Director as per 6.4	$\leq 20$ particles/mL at least 99% of the samples on a daily basis; and  < 50 particles/mL, 100% of the time	
			In addition to the Membrane Filter limit specified above, the approval holder shall comply with a treated particle count level from each individual membrane filter train of less than or equal to:			
			# of cumulative minutes per day the particles/ml was between 20 and 50 particles/ml.	Reported monthly  As per Part 6 of the approval, unless notified in writing by the Director as per 6.4	the readings between 20 and 50 particles/ml for a period of $\leq 15$ minutes per day	

**SCHEDULE 3 – TREATED WATER QUALITY**  
**Limits, Monitoring and Reporting Frequency**

PARAMETER	STATION LOCATION	MONITORING/MEASUREMENT TYPE, NUMBER AND FREQUENCY	REPORTING CONTENT	REPORTING FREQUENCY	LIMITS
<b>MEMBRANE FILTER – Direct Integrity Testing</b>					
Verification of log removal credit in micro membrane filters	MEMBRANE FILTER TRAIN #1 TRAIN #2	Once per day	Pass or fail	Reported monthly As per Part 6 of the approval, unless notified in writing by the Director as per Section 6.4	≥ 4-log credit <i>Giardia</i> and <i>Cryptosporidium</i>
<b>Treated Water PRIMARY DISINFECTION</b>					
Chlorine Residual – Free	LEAVING THE WATER TREATMENT PLANT (where "C" is measured for log reduction of Viruses prior to leaving the water treatment plant)	Continuous monitoring and recording at 5 minute sampling intervals	Record MINIMUM value mg/L Recorded Once per day	Reported monthly As per Part 6 of the approval, unless notified in writing by the Director as per 6.4	≥ 0.2 mg/L as Free Chlorine

**SCHEDULE 3 – TREATED WATER QUALITY**  
**Limits, Monitoring and Reporting Frequency**

PARAMETER	STATION LOCATION	MONITORING/MEASUREMENT TYPE, NUMBER AND FREQUENCY	REPORTING CONTENT	REPORTING FREQUENCY	LIMITS
<i>Treated Water PRIMARY DISINFECTION – ALL WATERWORKS SYSTEMS</i>					
CT <sub>required</sub>	LEAVING THE WATER TREATMENT PLANT	Once per day	Daily values	Reported monthly	
CT <sub>lowest actual</sub>		Calculated Once per day		As per Part 6 of the approval, unless notified in writing by the Director as per 6.4	
CT performance ratio Viruses (4.0 log)	LEAVING THE WATER TREATMENT PLANT	Calculated Once per day	Daily value	Reported monthly As per Part 6 of the approval, unless notified in writing by the Director as per 6.4	≥ 1
Volume	CLEARWELL	Once per day	MINIMUM daily value	Reported monthly As per Part 6 of the approval, unless notified in writing by the Director as per 6.4	

**SCHEDULE 3 – TREATED WATER QUALITY**

**Limits, Monitoring and Reporting Frequency**

PARAMETER	STATION LOCATION	MONITORING/MEASUREMENT TYPE, NUMBER AND FREQUENCY	REPORTING CONTENT	REPORTING FREQUENCY	LIMITS
Flow	LEAVING THE WATER TREATMENT PLANT	Continuous	MAXIMUM hourly flow in L/Min Recorded Once per day	Reported monthly As per Part 6 of the approval, unless notified in writing by the Director as per 6.4	L/Min
pH	LEAVING THE WATER TREATMENT PLANT	Grab Sample Once per day	Daily value	Reported monthly As per Part 6 of the approval, unless notified in writing by the Director as per 6.4	6.5 -8.5 pH
Temperature	LEAVING THE WATER TREATMENT PLANT	Grab Sample Once per day	Daily value	Reported monthly As per Part 6 of the approval, unless notified in writing by the Director as per 6.4	

### SCHEDULE 3 – TREATED WATER QUALITY

#### Limits, Monitoring and Reporting Frequency

PARAMETER	STATION LOCATION	MONITORING/MEASUREMENT TYPE, NUMBER AND FREQUENCY	REPORTING CONTENT	REPORTING FREQUENCY	LIMITS
<i>Treated Water SECONDARY DISINFECTION – ALL WATERWORKS SYSTEMS</i>					
Chlorine Residual – Free, Combined or Total	AFTER LEAVING THE WATER TREATMENT PLANT: RANDOM LOCATIONS	Grab sample Once per day	Daily value	Reported monthly  As per Part 6 of the approval, unless notified in writing by the Director as per 6.4	≥ 0.1 mg/L, based on 75% of the samples taken on a particular day
	AFTER LEAVING THE WATER TREATMENT PLANT: BACTERIOLOGICAL, RANDOM LOCATIONS	1 Grab sample, taken at the same time and at the same location as the bacteriological quality sample is collected	Report each value mg/L	Reported monthly  As per Part 6 of the approval, unless notified in writing by the Director as per 6.4	≥ 0.1 mg/L, based on 75% of the samples taken on a particular day

**SCHEDULE 3 – TREATED WATER QUALITY**

**Limits, Monitoring and Reporting Frequency**

PARAMETER	STATION LOCATION	MONITORING/MEASUREMENT TYPE, NUMBER AND FREQUENCY	REPORTING CONTENT	REPORTING FREQUENCY	LIMITS
<i>Treated Water – ALL WATERWORKS SYSTEMS (serving a population less than 10,000 people)</i>					
Total Trihalomethanes (TTHM)	LEAVING THE WATER TREATMENT PLANT: EXTREME END	1 Grab sample every 3 months	Analytical Results	Reported annually As per Part 6 of the approval, unless notified in writing by the Director as per 6.4	As per the PWR

**DRAFT**

### SCHEDULE 3 – TREATED WATER QUALITY

#### Limits, Monitoring and Reporting Frequency

PARAMETER	STATION LOCATION	MONITORING/MEASUREMENT TYPE, NUMBER AND FREQUENCY	REPORTING CONTENT	REPORTING FREQUENCY	LIMITS
<i>Treated Water – ALL WATERWORKS SYSTEMS</i>					
The physical, inorganic and organic chemical and pesticide parameters listed in SCHEDULE 4, and any new parameters with MAC's published in the GCDWQ	LEAVING THE WATER TREATMENT PLANT	<p>2 Grab samples per annum for all parameters with the exception of Cyanobacterial toxins (as Microcystin-LR):</p> <p>(a) One sample taken during winter (December to February); and</p> <p>(b) One sample taken during summer (June to August);</p> <p>and</p> <p>For Cyanobacterial toxins (as Microcystin-LR) two grab samples:</p> <p>(a) One sample taken during the period August 1 – August 16; and</p> <p>(b) One sample taken during the period of September 1 to September 16</p> <p>in any calendar year</p>	Analytical Results	Reported annually  As per Part 6 of the approval, unless notified in writing by the Director as per 6.4	As per the PWR

**SCHEDULE 4**

**Table of Physical, Inorganic chemicals, Organic chemicals and Pesticides**

Substance	Specific Parameter	Substance	Specific Parameter
Physical Parameters (Primary and Secondary)	Colour; pH; Total Dissolved Solids	Organic Chemicals and Pesticides (Primary)	Atrazine + metabolites; Benzene; Benzo(a)pyrene; Bromoxynil; Carbon Tetrachloride; Chlorpyrifos; Cyanazine; Cyanobacterial toxins (as Microcystin – LR; Diazinon; Dicamba; 1,2-Dichlorobenzene; 1,4-Dichlorobenzene; 1,2-Dichloroethane; Dichloromethane; 2,4-Dichlorophenol; 2,4-D; Diclofop-methyl; Diuron; Dimethoate; Ethylbenzene; Glyphosate; Malathion; Methoxychlor; Metolachlor; Metribuzin; Monochlorobenzene; Nitrilotriacetic Acid (NTA); Pentachlorophenol; Picloram; Simazine; Terbufos; Tetrachloroethylene; 2,3,4,6-Tetrachlorophenol; Toluene; Trichloroethylene; 2,4,6-Trichlorophenol; Trifluralin; and Vinyl Chloride.
Inorganic chemicals (Primary)	Antimony; Arsenic; Barium; Boron; Bromate; Cadmium; Chloramines; Chromium; Cyanide; Fluoride; Lead; Mercury; Nitrate; Nitrite; Selenium; and Uranium;		
Inorganic and Organic Chemicals (Secondary)	Aluminum; Ammonia; Calcium; Chloride; Copper; Total Hardness; Iron; Magnesium; Manganese; Silver; Sodium; Sulphate; Sulphide; Total Organic Carbon; Xylenes (total); and Zinc;		

March 28, 2014

TO: Reeve and Council

FROM: Mat Bonertz, Director of Finance and Administration

SUBJECT: **2014 Mill Rate Bylaw**

**1. Origin**

The *Municipal Government Act* requires a bylaw be passed annually to set rates of taxation for the current year.

**2. Background/Comment**

Mill rates have been determined which will generate the required property tax revenue as detailed in the 2014 Operating Budget and the 2014 Provincial School and Pincher Creek Foundation requisitions and the Emergency Services levy. The bylaw needs to be passed before production of the 2014 tax notices can proceed. A mailing date of the third week in April is anticipated.

The 2014 Operating Budget included a 3% increase in taxation revenue. After taking into account market value assessment increases and new development assessment increases along with the changes in requisition requests the following mill rate percentage changes were realized from 2013:

Farmland	1.26% Decrease
Residential	2.95% Decrease
Non Residential	2.07% Increase
Machinery and Equipment	0.66% Increase
Wind Energy and Co-Generation	0.66% Increase

**3. Recommendation**

That the 2014 Mill Rate Bylaw 1248-14 be given 1<sup>st</sup>, 2<sup>nd</sup> and presented for 3<sup>rd</sup> reading.

Respectfully Submitted,

Mat Bonertz, Director of Finance and Administration

Reviewed By: Wendy Kay, CAO

Date: March 28<sup>th</sup>, 2014

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
BYLAW NO. 1248-14**

A Bylaw to authorize the rates of taxation to be levied against assessable property within the Municipal District of Pincher Creek No. 9 for the **2014 taxation year**.

\*\*\*\*\*

**WHEREAS** the Municipal District of Pincher Creek No. 9 has prepared and adopted detailed estimates of the municipal revenues and expenditures for 2014 as required, at the Council meeting held on December 11, 2013;

**AND WHEREAS** the estimated municipal expenditures and transfers set out in the budget for the Municipal District of Pincher Creek No. 9 for 2014 not including Provincial School, Pincher Creek Foundation requisitions and Pincher Creek Emergency Services levy total \$11,270,800;

**AND WHEREAS** the municipal revenues and transfers from all sources, other than taxation for 2014, is estimated at \$2,417,610 and the balance not including Provincial School, Pincher Creek Foundation requisitions and Pincher Creek Emergency Services levy requisitions of \$8,853,190 is to be raised by general municipal taxation;

**AND WHEREAS** the requisitions and levies are:

Alberta School Foundation Fund (ASFF)	
Residential/Farm Land	1,214,506.28
Non-residential	1,197,207.94
Opted Out School Boards	
Residential/Farm Land	94,782.31
Non-residential	<u>7,795.86</u>
	2,514,292.39
Requisition Allowance (359)(2)	0.00
Pincher Creek Foundation	326,473.00
Pincher Creek Emergency Services	257,009.55

**AND WHEREAS** the Council of the Municipal District of Pincher Creek No. 9 is required, each year, to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions;

**AND WHEREAS** the Council is authorized to classify assessed property and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta 2000;

**AND WHEREAS** the assessed value of all property in the Municipal District of Pincher Creek No. 9, as shown on the assessment roll for 2014 is:

	<u><b>Assessment</b></u>
Farmland	58,862,900
Residential	478,483,480
Non Residential	328,942,030
Machinery and Equipment	215,171,100
Electrical Co-Generation	<u>410,961,520</u>
	<b>1,492,421,030</b>

**NOW THEREFORE** under the authority of the *Municipal Government Act*, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, ENACTS AS FOLLOWS:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property, as shown on the assessment roll for 2014 of the Municipal District of Pincher Creek No. 9 in the Province of Alberta:

	<b>Tax Levy</b>	<b>Assessment</b>	<b>Tax Rate</b>
<b>General Municipal</b>			
<b>Farmland</b>	329,673.44	58,862,900	5.6007
<b>Residential</b>	1,894,651.04	478,483,480	3.9597
<b>Non-Residential</b>	2,292,232.54	328,942,030	6.9685
<b>Machinery and Equipment</b>	1,499,419.81	215,171,100	6.9685
<b>Electrical Co-Generation</b>	<u>2,863,785.35</u>	<u>410,961,520</u>	6.9685
<b>Total</b>	<b>8,879,762.18</b>	<b>1,492,421,030</b>	
<b>Alberta School Foundation Fund</b>			
<b>Farmland/Residential</b>	1,208,190.21	495,850,861	2.4366
<b>Non-Residential</b>	1,196,892.57	326,716,320	3.6634
<b>Machinery &amp; Equipment</b>	.00	215,171,100	0.0000
<b>Co-Generation</b>	<u>.00</u>	<u>410,961,520</u>	0.0000
<b>Total</b>	<b>2,405,082.78</b>	<b>1,492,421,030</b>	
<b>Opted-Out School Boards</b>			
<b>Farmland/Residential</b>	101,107.98	39,002,636	2.4366
<b>Non-Residential</b>	8,153.67	2,220,460	3.6634
<b>Machinery &amp; Equipment</b>	.00	0	0.0000
<b>Co-Generation</b>	<u>.00</u>	<u>0</u>	0.0000
<b>Total</b>	<b>109,261.65</b>	<b>41,223,096</b>	
<b>Requisition Allowance</b>			
	<u>.00</u>	<u>0</u>	0.0000
<b>Total</b>	<b>.00</b>	<b>0</b>	
<b>Senior Citizens Foundations</b>			
<b>Pincher Creek Foundation</b>	<u>326,541.72</u>	<u>1,492,421,030</u>	0.2188
<b>Total</b>	<b>326,541.72</b>	<b>1,492,421,030</b>	
<b>Emergency Services</b>			
<b>Pincher Creek Emergency Services</b>	<u>257,144.14</u>	<u>1,492,421,030</u>	0.1723
<b>Total</b>	<b>257,144.14</b>	<b>1,492,421,030</b>	

2. The minimum amount payable as property tax for general municipal purposes shall be \$20.00 per parcel.
3. This Bylaw comes into force and effect on the date of the third and final reading.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2014

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2014

READ a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2014

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

## MD OF PINCHER CREEK

March 28, 2014

---

TO: Reeve and Council

FROM: Mat Bonertz, Director of Finance and Administration

SUBJECT: **Discount and Penalty Bylaw 1249-14**

---

## 1. Origin

In conjunction with establishing a program for installment payment of taxes it is desired to update the discount and penalty bylaw.

## 2. Background/Comment

In considering the establishment of a Tax Installment Payment Plan (TIPP) and during discussions regarding the effectiveness versus cost of offering a discount for early payment of taxes there was direction given to consider changes to our current Tax Discount and Penalty Bylaw. As well it was requested a small survey be done with our neighbours to see when and what rates are being charged locally. It should be noted none of the municipalities surveyed offer a discount. The results are attached to this report. The timing of discounts and penalties on outstanding taxes has a very significant influence on our cash flow. Any change will undoubtedly have an effect during the first year implemented. A three year, month by month, breakdown of our revenue and expenditures is attached for information.

There has been a historical acknowledgement that the agricultural sector has more cash flow in the fall. The discount/penalty structures put in place were meant to encourage corporate payment of taxes early but not penalize the agriculture sector for wanting to pay in the fall. The decision was made during last fall's budget deliberations that a tax installment payment program should be instituted that would allow the payment of taxes on a monthly basis, and avoid the application of penalty if enrolled in the program. By reducing the discount currently offered from 2% to 1% and increasing the November 1<sup>st</sup> penalty from 5% to 6% will hopefully still encourage the corporate payment of taxes early, still acknowledge the agricultural cash flow cycle, and be advantageous for property owners to participate in a tax installment payment plan, if they so desired.

A bylaw has been prepared to change the discount percentage to 1% and the November 1<sup>st</sup> penalty to 6%. It is proposed to be effective January 1<sup>st</sup>, 2015, so that there is sufficient time to advise the public of the changes. While specific percentage rates have been suggested, Council can direct other rates and application dates if desired or leave the existing bylaw in effect.

### **3. Recommendation**

That Bylaw 1249-14, the Tax Discount and Penalty Bylaw be given 1<sup>st</sup>, 2<sup>nd</sup> and presented for 3<sup>rd</sup> reading.

Respectfully Submitted,

Mat Bonertz, Director of Finance and Administration

Reviewed By: Wendy Kay, CAO

Date: March 28, 2014

## Penalty Survey

Municipality	Effective Date	1st Penalty	Date	Taxes	2nd Penalty	Date	Taxes	3rd Penalty	Date	Taxes
M.D. of Pincher Creek	2009	5.00%	November 1st	Current	12.00%	January 1st	Arrears			
M.D. of Willow Creek	1992	10.00%	November 1st	Current and Arrears	2.00%	January 1st	Current and Arrears			
County of Newell	1996	3.00%	June 16th	Current	8.00%	November 16th	Current	12.00%	March 1st	Arrears
Municipality of Crowsnest Pass	2012	20.00%	July 1st	Current	2.00%	January 1st	Arrears per Month			
Cardston County		5.00%	July 1st	Current	5.00%	January 1st	Current	12.00%	March 1st	Arrears
County of Warner		14.00%	December 1st	Current and Arrears						
Town of Pincher Creek	2013	12.00%	July 1st	Current	10.00%	January 1st	Arrears			
Village of Cowley	1981	12.00%	After 60 Days	Current	12.00%	January 1st	Arrears			
County of Lethbridge		5.00%	August 1st	Current	5.00%	Sep & Nov 30th	Current	15.00%	February 28th	Arrears
Vulcan County	1988	3.00%	October 1st	Current	3.00%	Nov 1st & Dec 1st	Current	12.00%	January 1st	Arrears

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
BYLAW NO. 1249-14**

A Bylaw of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, for the purpose of imposing penalties on current and arrears taxes owing to the Municipal District of Pincher Creek No. 9.

\*\*\*\*\*

**WHEREAS** Council is authorized to impose penalties on current and arrears taxes outstanding, subject to the *Municipal Government Act*, Chapter M26, s344-s346, Revised Statutes of Alberta 2000, and as amended from time to time;

**AND WHEREAS** Council for the Municipal District of Pincher Creek No. 9, as a means to keep property taxes current and up to date, wishes to impose penalties on current and arrears taxes owing to the Municipality;

**NOW THEREFORE** Council of the Municipal District of Pincher Creek No. 9 duly assembled ENACTS AS FOLLOWS:

1. TITLE

This bylaw may be referred to as the Tax Penalty Bylaw, Bylaw No. 1249-14.

2. DATE BYLAW COMES INTO EFFECT

This bylaw to be effective January 1<sup>st</sup>, 2015 and will remain in effect until amended or repealed.

3. DISCOUNT FOR EARLY PAYMENT OF TAXES

A discount of one percent (1%) to be given on current taxes paid within 30 days of mailing date on the tax notice.

4. APPLICATION OF PENALTY

Any penalty once applied will be considered part of the outstanding taxes owing on the property

5. CURRENT TAX PENALTY

A penalty of three percent (3%) to be applied July 1<sup>st</sup> and a further three percent (3%) to be applied on November 1<sup>st</sup> on any property tax account that has current years' taxes outstanding at the time of the penalty being applied.

6. ARREARS TAX PENALTY

A penalty of twelve percent (12%) to be applied on January 1<sup>st</sup> on any property tax account that has previous year's taxes outstanding at the time of the penalty being applied.

7. REPEALED BYLAWS

Bylaw 1059-01 Tax Discounts and Penalties Bylaw and Bylaw 1169-09 Tax Discount and Penalties Amending Bylaw are hereby repealed.

READ a first time this \_\_\_\_ day of \_\_\_\_\_, 2014.

READ a second time this \_\_\_\_ day of \_\_\_\_\_, 2014.

READ a third time this \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

March 21, 2014 to April 3, 2014

## DISCUSSION

- March 25, 2014 Policies and Plans
- March 25, 2014 Regular Council
- March 27, 2014 Emergency Services
- March 27, 2014 Coffee with Council – Twin Butte
- April 1, 2014 Council Strategic Planning
- April 1, 2014 Municipal Planning Commission
- April 2, 2014 Emergency Management Agency
- April 3, 2014 Joint Council

## UPCOMING:

- April 8, 2014 Policies and Plans
- April 8, 2014 Regular Council
- April 11, 2014 Volunteer Appreciation Luncheon
- April 22, 2014 Policies and Plans
- April 22, 2014 Regular Council
- April 23, 2014 Castle Mountain Area Structure Plan
- April 28, 2014 Alberta Health
- April 30, 2014 Road Tour
- May 5, 2014 Road Tour
- May 6, 2014 Strategic Planning
- May 6, 2014 Castle Mountain Area Structure Plan
- May 6, 2014 Subdivision Authority
- May 6, 2014 Municipal Planning Commission

## OTHER

## RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period of March 21, 2014 to April 3, 2014.

---

Prepared by: CAO, Wendy Kay Date: April 3, 2014

Presented to: Council Date: April 8, 2014



OLDMAN RIVER REGIONAL SERVICES COMMISSION

Council  
Municipal  
3105 - 16<sup>th</sup> Avenue North  
Lethbridge, Alberta T1H 5E8

Phone: (403) 327-1307  
Toll-Free: 1-877-327-1307  
Fax: (403) 327-6847  
E-mail: admin@orrsc.com  
Website: www.orrsc.com

March 19, 2014

File: 3A-121

RECEIVED  
MAR 21 2014  
M.D. OF PINCHER CREEK

Municipal District of Pincher Creek No. 9  
Box 279  
Pincher Creek, AB T0K 1W0

**RE: Wind Energy Development Review**

MD Council:

Per your request (Resolution 14/050) ORRSC is pleased to accept the review and writing of a report regarding wind energy development as outlined in Section K. 12 of the Municipal Development Plan which states the following:

12. *The municipality recognizes that changes will occur as wind technology evolves. Council shall commission a review, that examines the impact of wind energy development (Only Category 3 as defined by the LUB) every three (3) years or at such time when 500 WECS have been constructed. The MPC may approve an additional 250 WECS over the previously mentioned 500 Category 3 WECS prior to the completion and the acceptance of the study by the municipal Council. The review shall include the following:*

- (a) *a timely completion within a period not exceeding four months once commenced;*
- (b) *an analysis of wind energy policies including:*
  - (i) *an evaluation of the density of existing WECS,*
  - (ii) *permits approved and currently valid permits for WECS,*
  - (iii) *visual impact on landscape,*
  - (iv) *public opinion on existing development,*
  - (v) *public consultation and a subsequent meeting process;*
- (c) *a summary of findings that may:*
  - (i) *place limitations on the density of future development,*
  - (ii) *determine where in the municipal district WECS will be encouraged,*
  - (iii) *determine any other issues deemed necessary by Council.*

To that end, although ORRSC will strive to meet the four month time period for completion, ORRSC cannot be held accountable for unforeseen events that may delay the deliverables of the report. ORRSC also reminds MD Council that the Planner's services have been engaged to rewrite the Castle Mountain Resort Area Structure Plan. That plan may have to be delayed while the WECS review is moved forward on the four-month time table.

The estimated cost for this project is \$5,000.

Please respond if the above is acceptable. ORRSC looks forward to working with you on this project.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lenze Kuiper', with a long horizontal stroke extending to the right.

Lenze Kuiper  
Director

*Council  
Corresp-Action*



CANADA POST  
704 4 Ave S.  
Lethbridge, AB. T1J 0N0

**F1a**  
POSTES CANADA  
704 4 Ave. S.  
Lethbridge, AB. T1J 0N0

March 24, 2014

Reeve Brian Hammond  
Box 279  
Pincher Creek, AB.  
T0K 1W0

**RECEIVED**

**MAR 28 2014**

**M.D. OF PINCHER CREEK**

**Re: Potential reductions to weekday business hours at the Twin Butte Post Office**

Dear Reeve Hammond ,

Having the country's largest retail network is not only important to the communities we serve, but also to Canada Post. It's a competitive advantage that will help us to compete in growing markets such as parcel delivery, fuelled by online shopping.

However, with Lettermail volumes declining, we need to make smart choices to maintain local service without becoming a burden on Canadian taxpayers because Canada Post has a mandate to remain financially self-sufficient.

Our goal is to serve the people in your community when they use the post office most. A careful review has determined that we have a very small number of local customers between the hours of 13:00 - 15:00, Monday to Friday. Canada Post is therefore considering reducing the hours of operation on weekdays.

We will be holding discussions with the local representative of our employees' association, the Canadian Postmasters and Assistants Association (CPAA), and will communicate the results with you once these discussions have occurred.

Rest assured that these potential changes will take our customers' and your constituents' postal needs into consideration. We remain committed to providing postal services in urban and rural communities across the country.

Please do not hesitate to contact me at the above address or at 403 382-4604 ext. 2003, if you require further information or assistance.

Yours truly,

A handwritten signature in black ink, appearing to read "Brent Guppy".

Brent Guppy  
Local Area Manager  
Lethbridge

9925 - 107 Street  
PO Box 2415  
Edmonton, Alberta T5J 2S5

Tel: (780) 498-8680  
Fax: (780) 498-7875  
WCB website: [www.wcb.ab.ca](http://www.wcb.ab.ca)

**RECEIVED**  
MAR 27 2014  
M.D. OF PINCHER CREEK



March 19, 2014

Dear Mayors, Reeves and Councillors:

**RE: April 28 - National Day of Mourning**

On April 28<sup>th</sup>, people across Canada stop to remember workers killed, injured or disabled at work.

In 2013, Alberta lost 188 workers to workplace injury or illness.

The loss is felt by everyone, which is why we have developed a memorial poster (enclosed) in recognition of the day. This poster will appear at workplaces, public places and in ceremonies across the province as a remembrance and a tribute to the workers killed or injured on the job.

We have also included a small vinyl sticker to provide a tangible reminder to Albertans of the significance of April 28<sup>th</sup>. If you are interested in distributing them to visitors, we would be happy to provide you with a supply.

We ask that you display the poster and use it in any events marking Day of Mourning.

If you have any questions, need stickers or additional posters, please contact Dina DaSilva, WCB Corporate Communications at 780-498-8616 or [dina.dasilva@wcb.ab.ca](mailto:dina.dasilva@wcb.ab.ca).

We will be lowering our flags to half-mast on April 28<sup>th</sup>; we invite you to mark this important day by doing the same.

Respectfully,

Dayna Therien  
Director of Corporate Communications,  
WCB-Alberta

Encl.



Council  
Corresp-Action

# COMMUNITY DRUG ALERT

F1c

**WORKING TOGETHER WE CAN STOP DRUG ABUSE!**

DATE: March 31<sup>st</sup>/14 NUMBER OF PAGES: 1

FROM: Tina

ATTENTION: Wendy

COMPANY/  
ORGANIZATION: Municipal District of Puncher  
Creek, NO 9

PHONE: 1403-627-3130 FAX: 1-403-627-5070

MESSAGE: Please find included information on  
our August 2014 issue. We are still  
providing information to parents, teachers and  
teens on the dangers of drugs & Alcohol abuse.  
We also include resources where they can  
turn to for help, on a local basis. We are  
hoping to include you, and get this information  
out to the teens & families.

5803 86 Street Edmonton, AB T6E 2X4  
Tel: (780)414-6202 Fax: (780)414-6203  
[comdrugalert@telus.net](mailto:comdrugalert@telus.net)  
[www.communitydrugalert.ca](http://www.communitydrugalert.ca)

Thank-  
you  
Tina

# COMMUNITY DRUG ALERT

**WORKING TOGETHER WE CAN STOP DRUG ABUSE!**

**5803 86 Street Edmonton, AB T6E 2X4**

**Tel: (780)414-6202 Fax: (780)414-6203 comdrugalert@telus.net**

Thank you for your recent interest in Community Drug Alert. We are pleased that you are considering advertising in our publication and concerned about the choices that face our youth.

Community Drug Alert is a magazine that focuses on problems associated with alcohol and drug abuse. We are constantly bombarded by newspaper accounts and television programs that relate to drug and alcohol abuse. It is a concern to most of us and a topic that gets a great deal of attention.

Community Drug Alert presents the facts on drug and alcohol abuse and reports on the developments in the fight against these problems. We also look at important related issues that include family violence, prostitution, teenage suicide and gangs.

From a business point of view, you want your advertising dollars spent where potential customers will see your message. This publication is one that people will want to retain for future reference.

Our advertising rates are very affordable and do get noticed. Our books are distributed free of charge to social agencies and groups that work with high risk youth, and to the public through the free magazine racks you see in your grocery or convenience stores. The target for Community Drug Alert is the Junior High & High School aged group, however many parents, health professionals and educators will read this magazine as well.

Our next issue will be the Summer issue available in August 2014. If you do not have camera ready artwork available we will be pleased to design an ad for you.

Again, we thank you for your interest and look forward to working with you on future publications. If you have any further questions or comments, please feel free to call or write us.

**[www.communitydrugalert.ca](http://www.communitydrugalert.ca)**

# COMMUNITY DRUG ALERT

WORKING TOGETHER WE CAN STOP DRUG ABUSE!

5803 86 Street Edmonton, AB T6E 2X4  
Tel: (780)414-6202 Fax: (780)414-6203  
comdrugalert@telus.net

## ADVERTISING RATES

ADVERTISING AVAILABLE IN BLACK & WHITE ONLY

<b>Advertisement</b>	<b>Size</b>	<b>Price</b>
<b>Full Page</b>	<b>7 1/2" x 9 3/4"</b>	<b>\$1100</b>
<b>Half Page</b>	<b>7 1/2" x 4 1/2"</b>	<b>\$700</b>
<b>Quarter Page</b>	<b>3 1/4" x 4 3/16"</b>	<b>\$400</b>
<b>Business Card</b>	<b>3 1/4" x 1 9/16"</b>	<b>\$225</b>
<b>Business Box</b>	<b>2" x 1 1/2"</b>	<b>\$125</b>
<b>Business Listing (Honour Roll)</b>	Company name, address & phone number (does not include logo)	<b>\$50</b>

FULL PROCESS COLOUR ADVERTISING

<b>Inside Cover</b>	<b>7 1/2" x 9 3/4"</b>	<b>\$2000</b>
<b>Outside Back Cover</b>	<b>7 1/2" x 9 3/4"</b>	<b>\$2500</b>

Advertising deadline is July 15, 2014. Distribution takes place in August 2014.

# COMMUNITY DRUG ALERT

**WORKING TOGETHER WE CAN STOP DRUG ABUSE!**

5803 86 Street Edmonton, AB T6E 2X4

Tel: (780)414-6202 Fax: (780)414-6203 comdrugalert@telus.net

**YES!** We would like to be involved in this year's program

Contact:	Phone:
Company/Organization:	
Mailing Address:	Fax:
City/Province:	Postal Code:

Our advertisement will be the following size.....

Advertisement	Size	Cost	GST	Total	Check Box
Business Listing	Name, address, phone #	\$ 50.00	\$ 2.50	\$52.50	<input type="checkbox"/>
Business Box	2" x 1 1/2"	\$125.00	\$6.25	\$131.25	<input type="checkbox"/>
Business Card	3 1/4" x 1 9/16"	\$225.00	\$11.25	\$236.25	<input type="checkbox"/>
Quarter Page	3 1/4" x 4 3/16"	\$400.00	\$20.00	\$420.00	<input type="checkbox"/>
Half Page	7 1/2" x 4 1/2"	\$700.00	\$35.00	\$735.00	<input type="checkbox"/>
Full Page	7 1/2" x 9 3/4"	\$1100.00	\$55.00	\$1155.00	<input type="checkbox"/>

**For Ad Sizes Business Box or Higher:**

Attached is our Logo or Business Card:  Design an Ad on our Behalf:

Attach Business Card Here:	Notes on Design:
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I will email my information directly to:  
 comdrugalert@telus.net

Obtain Logo from our Web Site:

**BILLING METHOD:**

Invoice Through Mail:  Invoice with a Tear Sheet:

**If you prefer we also accept Visa or Master Card!**

If so desired, please fill in information below:

<input type="checkbox"/> Visa or <input type="checkbox"/> Master Card (16 digits)	Expiration:	Name On Card:
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**Tara Cryderman**

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**From:** Wendy Kay  
**Sent:** Thursday, March 20, 2014 1:47 PM  
**To:** Tara Cryderman  
**Subject:** FW: AHS Health Advisory Council Information  
**Attachments:** AHS Health Advisory Councils.pdf

Council April 8 – Correspondence Action

**From:** Kristin Bernhard [mailto:Kristin.Bernhard@albertahealthservices.ca] **On Behalf Of** Community Engagement  
**Sent:** March-20-14 1:38 PM  
**Subject:** AHS Health Advisory Council Information

Dear Local Leader,

I am pleased to share with you information on the Alberta Health Services' (AHS) Health Advisory Councils (HACs). These 12 voluntary Councils play a vital role in improving the health and well-being of your community and its members. We ask that you share this information with your team as well as your community members.

Regards,

Leah Prestayko  
Executive Director  
Community Engagement  
Alberta Health Services

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March 20, 2014

Dear Sir/Madam,

Alberta Health Services' (AHS) Health Advisory Councils (HACs) play a vital role in improving the health and well-being of your community and its members.

The HACs are comprised of more than 170 volunteers over 12 Councils across the province. If you've had an opportunity to connect with the Councils, you will have experienced their passion and commitment to improving health services in their communities. If you have not yet connected with your Council, we invite you to learn more about what they do.

By engaging the people of their communities in a respectful, transparent and accountable manner, HACs bring feedback to AHS about what is working well within the health care system and identify areas where improvement can be made; they support the strategic direction of AHS by bringing local perspectives to a provincewide health system.

Public participation is essential to improving the quality and accountability of health services. Working in partnership with AHS is an important way to ensure that services are more responsive to the needs of those who use them.

HAC members reflect the diversity of the communities they serve across Alberta, both urban and rural, and we encourage you to find out which Council represents your area.

To learn more about how you can work with your local HAC to improve the health services in your community, or to arrange a meeting between yourself and the Council or its Chair, visit our website <http://www.albertahealthservices.ca/hac.asp> or call us at 1-877-275-8830.

Sincerely,

Leah Prestayko

Executive Director  
Community Engagement  
Alberta Health Services

MDInfo

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**From:** rpkun@gmail.com on behalf of Ron Knoedler <ron@saewa.ca>  
**Sent:** Thursday, March 20, 2014 2:16 PM  
**To:** Brian Hammond; Wendy Kay  
**Cc:** MDInfo  
**Subject:** SAEWA Spring Information Session Invite  
**Attachments:** SAEWA Spring Information Session April 11.pdf

MD  
of Pincher Creek

Reeve  
Brian Hammond

Councillors  
Garry Marchuk Grant McNab Fred Schoening Terry Yagos

Chief Administrative Officer  
Wendy Kay

All Communities;

## **SAEWA Spring Information Session - Invite & Agenda**

SAEWA will be hosting a **Spring Information Session on Friday April 11** at the Champion Community Hall, located at 106 2 St, Champion AB.

This Invitation is open to all; SAEWA members & past members, Waste authorities & Commission Boards, Alberta Government Ministries, MLA's and MP's.

The Agenda details are attached.

Please RSVP for attendees if possible

Thank you,

Ron Knoedler  
Administrative Manager  
SAEWA  
403-394-5900  
[www.saewa.ca](http://www.saewa.ca)

*The Southern Alberta Energy-from-Waste Association (SAEWA) is a non-profit coalition of municipal entities and waste management jurisdictions in southern Alberta. SAEWA is committed to the research and implementation of energy recovery from **non-recyclable waste materials** that will reduce long-term reliance on landfills. Established in 2009, SAEWA is seeking to foster sustainable waste management practices that contribute to our society's overall resource efficiency and environmental responsibility. SAEWA is in the planning stages to develop an **Energy-From-Waste Facility** that will handle the conversion of municipal and other sources of solid waste into electricity.*



## **SAEWA Spring Information Session - Agenda**

SAEWA will be hosting a **Spring Information Session on Friday April 11** at the Champion Community Hall, located at 106 2 St, Champion AB. This Invitation is open to all; SAEWA members & past members, Waste authorities & Commission Boards, Alberta Government Ministries, MLA, and MP's.

Session Schedule:

**9:00am – 10:00: Coffee & Networking**  
**10:00 – 3:00pm: Speakers and Presentations**  
**Buffet Lunch, coffee, beverages will be served.**

**10:00 – 10:15 Opening Introduction – SAEWA Chairman Kim Craig**

**10:15 – 11:15 Main Speaker: HDR Corporation – SAEWA Project Development Plan**

**11:15 – 11:45 SAEWA Reps - Waste-to-Energy Facility Tour Presentation**

**11:45 – 12:30 Peter Veiga - "Update on the Development of the York/Durham Energy Centre"**

Supervisor, Waste Operations, Durham Region, Interim Chair at Recycling Council of Ontario

Durham Waste-to-Energy Facility; Previous Experience:

- Director at Recycling Council of Ontario
- Director at Municipal Waste Integration Network
- Supervisor, Waste Operations at Town of Markham

**12:30 – 1:00 Lunch**

**1:00 – 1:45 Jim Schubert "The Edmonton Waste-to-Biofuels Project, From Research to Reality – An Integrated Waste Management System Including Waste Conversion Technology"**

P.Eng; A/Director Business Planning and Central Operations, Waste Management Services, City of Edmonton

**1:45 - 2:30 Toso Bozic - "Bioenergy Projects – Outline for Success"**

Agroforester/Bioenergy Specialist at Government of Alberta.

Focus: "Using Biomass Now" – Steam Generation and/or Electrical Energy

**If Possible, please advise number of attendees.**

Ron Knoedler

SAEWA Manager

[ron@saewa.ca](mailto:ron@saewa.ca) 403-394-5900

*The Southern Alberta Energy-from-Waste Association (SAEWA) is a non-profit coalition of municipal entities and waste management jurisdictions in southern Alberta. SAEWA is committed to the research and implementation of energy recovery from **non-recyclable waste materials** that will reduce long-term reliance on landfills. Established in 2009, SAEWA is seeking to foster sustainable waste management practices that contribute to our society's overall resource efficiency and environmental responsibility. SAEWA is in the planning stages to develop an **Energy-From-Waste Facility** that will handle the conversion of municipal and other sources of solid waste into electricity.*

**Tara Cryderman**

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**From:** Wendy Kay  
**Sent:** Wednesday, March 26, 2014 2:24 PM  
**To:** Tara Cryderman  
**Subject:** FW: Kootenai Brown Pioneer Village Fam Tour Invite  
**Attachments:** FAM Tour 2014 host at KBPV MD Invite.doc

Council Correspondence Action

**From:** Jessica McClelland  
**Sent:** March-26-14 2:22 PM  
**To:** Diane Sorge; Doug Jensen; Jason Wagenaar; PW Reception; Leo Reedyk; Lindsey Cockerill; Mat Bonertz; Maureen Webster; Mike Killoran; Roland Milligan; Shane Poulsen; Shelly Small Legs; Stu Weber; Tara Cryderman; Wendy Kay  
**Subject:** FW: Kootenai Brown Pioneer Village Fam Tour Invite

*Jessica McClelland*  
Assistant to Director of Operations  
MD of Pincher Creek No. 9  
phone: 403 627-3130  
fax: 403 627-5070

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited. Attachment to this e-mail may contain viruses that could damage your computer system. Whilst we take reasonable precautions to minimize this risk, we do not accept liability for any damage which may result from software viruses. You should carry out your own virus checks prior to opening any attachment. Please note that errors can occur in electronically transmitted materials. We do not accept liability for any such errors. If verification is required please ask for a hard copy.

**From:** Trisha Carleton [<mailto:mail.kbpv@gmail.com>]  
**Sent:** March-26-14 2:04 PM  
**To:** Jessica McClelland  
**Subject:** Kootenai Brown Pioneer Village Fam Tour Invite

Jessica,

Hello, thanks for your help on the phone today. Please find attached the invite to our FAMiliarization tour. If you could please forward it on to the MD council members and staff that would be wonderful.

Thank you,

*Trisha Carleton*  
General Manager  
Kootenai Brown Pioneer Village  
1037 Bev McLachlin Dr., PO Box 1226  
Pincher Creek, AB T0K 1W0  
403-627-3684



Kootenai Brown Pioneer Village  
1037 Bev McLachlin Dr., PO Box 1226  
Pincher Creek, AB T0K 1W0  
(403) 627-3684  
[mail.kbpv@gmail.com](mailto:mail.kbpv@gmail.com)

EVENT: FAMiliarization Tour of Kootenai Brown Pioneer Village

DATE: June 4 & 5, 2014

TIME: Drop in anytime between 10:00am and 4:00pm  
Tours of the village from 10:30 – 12:00 and from 1:30 – 3:00

All MD of Pincher Creek council and staff members are invited to visit your museum, the Kootenai Brown Pioneer Village, to familiarize yourself with our outstanding heritage facility so that you may be able to speak about it first hand to your patrons and visitors to our community.

We will provide guided tours starting at 10:30 and 1:30 as well as lunch from 12:00 – 1:30, all complimentary.

Please drop in and enjoy some time on our 6 acres with 24 historic buildings, numerous museum exhibits and extensive gardens that's all in your own backyard!

RSVP Required by June 2: Please email [mail.kbpv@gmail.com](mailto:mail.kbpv@gmail.com) or phone at 403-627-3684 to let us know if you will be attending.

Looking forward to hosting you,  
Sincerely,

Trisha Carleton  
General Manager  
Kootenai Brown Pioneer Village

**Tara Cryderman**

---

**From:** Wendy Kay  
**Sent:** Monday, March 31, 2014 9:46 AM  
**To:** Tara Cryderman  
**Subject:** FW: in town sewage disposal site

Council Correspondence - Action

**From:** Laurie Wilgosh [mailto:Laurie@pinchercreek.ca]  
**Sent:** March-31-14 9:44 AM  
**To:** Wendy Kay  
**Subject:** in town sewage disposal site

Hi Wendy,

At the last joint meeting the Town spoke about the sewage disposal site to the north of your new M.D. building and the fact that we have carried agreements with various businesses to dump sewage, primarily from rural customers. We left that meeting with the intention that the Town would speak with Dambergers/McCrae to see if they had an interest in providing the service on their business site. We had that conversation and they were in favour of the idea. We have advised them in order to proceed they will have to apply for a development permit through the town.

In addition , the town's preliminary estimates were approx. \$5000.00 to construct the dumping site. I am providing this information in the event that the M.D. may wish to assist the business with the development of same.

Thanks,

*Laurie Wilgosh*  
*LAW*  
*Town of Pincher Creek*

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This email and any files transmitted with it are private and confidential and are intended solely for the use of the individual or individuals to which they are addressed. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited. The Town of Pincher Creek honors similar requests as they relate to privacy.

**Tara Cryderman**

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**Subject:** FW: Alberta's Watershed Management Symposium: Flood Mitigation April 29th in Calgary

**Importance:** High

> -----Original Message-----

> >> From: Alberta Flood Symposium [mailto:AB.FloodSymposium@gov.ab.ca]

Sent: Wednesday, March 26, 2014 10:30 AM

>> Subject: Alberta's Watershed Management Symposium

>>

>> Alberta's Watershed Management Symposium: Flood and Drought

>> Mitigation

is scheduled for Tuesday, April 29 at the BMO Centre in Calgary. We hope you and others within your organization will join us for this important event.

>>

>> Due to high demand, a special registration link has been created to ensure key municipal government stakeholders are well-represented at the symposium. Please share this information with those in your organization who would be interested in this event.

>>

>> Because space is limited, we ask that representatives from your organization use their designated registration code and not the registrations set aside for the general public. After clicking the following link, please select the ticket type option for your

>> organization, which will appear at the bottom of the list and enter

>> the

following code: MUNIGOV

>>

>> [https://www.eventbrite.ca/e/albertas-watershed-management-symposium-f](https://www.eventbrite.ca/e/albertas-watershed-management-symposium-flood-and-drought-mitigation-tickets-11014194753?access=MUNIGOV)

>> l

ood-and-drought-mitigation-tickets-11014194753?access=MUNIGOV

>>

>> REGISTER NOW

>>

>> More information on this event, including a detailed agenda, will be available on the symposium

>> website<<http://alberta.ca/flood-symposium.cfm>>

>> in early April. Please feel free to advise if you have questions

>> about

the symposium or the registration process.

>>

>> We look forward to seeing you at Alberta's Watershed Management Symposium:

>> Flood and Drought Mitigation.

>>

>> Sincerely,

>>

>> Resilience and Mitigation

>> Flood Recovery Task Force

>> 205 J.G. O'Donoghue Building

>> 7000 - 113 Street

Pat Moskaluk  
Box 2437  
Pincher Creek, AB T0K 1W0  
Canada

*Council  
Corresp - Action*

F1i

moskaluk@platinum.ca

Wednesday, 2 April, 2014

M.D. of Pincher Creek Council  
Pincher Creek, AB  
T0K 1W0

**Re: Internet Service in the M.D. of Pincher Creek**

We, residents of the M.D. of Pincher Creek, have limited options when purchasing internet service:

- \* Extremely poor speed - very slow to nothing - for approximately \$50 per month, or
- \* Rapid speed that quickly becomes very expensive if one needs to download software upgrades and GPS maps, take part in online discussions, complete any training courses, or complete and file income tax and GST forms;
- \* Or almost no service at all such as those people residing along the North Burmis Road or east of the town of Pincher Creek.

It has become necessary to have, at the very least, reasonable service at a reasonable cost. Banks, utility companies, and investment houses are requesting that clients receive paperless statements and reports to minimize costs and to save trees; there will be costs to the clients if they choose to continue to receive paper statements. Organizations are sending meeting agendas, reports and minutes by email. The internet is used to determine a consensus of board/committee members when decisions need to be made quickly. Schools are now requiring that increasing numbers of assignments be completed using the internet.

I am currently using Platinum Communications who contracted to provide me with "up to 3 G" for \$52.45/month. Consistently for the past 3 months I have had either an extremely slow connection or nothing at all. Platinum has assured me repeatedly that "they are aware of the problem and are working on improving speeds on your network."

Several years ago the Alberta Government announced that all Alberta residents would receive high speed internet. Please refer to the attached document.

Since beginning this letter several weeks ago Platinum has upgraded the tower on Mac Mountain providing me with a more reasonable speed. It seems to vary from excellent for the first week to sporadic speeds and intermittent service today.

I request the M.D. Council to take whatever measures are necessary to ensure that M.D. of Pincher Creek residents are provided with an internet service adequate for conducting whatever functions are required of them, i.e. business, school assignments, online training, as well as entertainment.

*P. Moskaluk*

Pat Moskaluk

Dec 06, 2013 **Alberta leads in access to high speed internet**

The Redford government has achieved its goal of bringing high-speed internet access to more than 98 per cent of Alberta households.

That means more students can research school projects; businesses can link to new markets; and more families can connect with relatives around the world using the World Wide Web.

“From the creation of the SuperNet to the Final Mile, Alberta has ensured a level playing field for all of its citizens, no matter where they live. It opens new markets, invests in families and communities and sets the stage for continued prosperity.”

- *Manmeet S. Bhullar, Minister of Service Alberta*

The 98 per cent target was set by Premier Redford in November 2011 when she directed the Ministers of Service Alberta and Agriculture and Rural Development to come up with a plan to connect more rural households.

Under the Final Mile Rural Connectivity Initiative, high-speed satellite services were provided to remote and sparsely populated regions of Alberta where fibre optic cable may not have been feasible. \$5.1 million was provided to 23 projects through the Final Mile Rural Community Program to help cover the infrastructure costs associated with enhancing access to rural Albertans.

“If you live in the remote reaches of our province, getting connected can make a big difference in your life. You can run a business, earn a degree, access health care or stay in touch with family. I expect that rural Albertans will take full advantage of all of these opportunities and more.”

- *Verlyn Olson, Minister of Agriculture and Rural Development*

“Connectivity is the key to young people mapping out a future in the new rural frontier. The future is young people living in rural communities; working remotely, running online businesses, connecting on a global scale, embracing social media and redefining the world around us.”

- *Andrea Thornton, Return to Rural*

The Government of Alberta will continue to monitor the expansion of services across the province and work with Internet service providers to maintain accurate service coverage information for Albertans.

Under the Building Alberta Plan, our government is investing in families and communities, living within our means, and opening new markets for Alberta's resources to ensure we're able to fund the services Albertans told us matter most to them. We will continue to deliver the responsible change Albertans voted for.

**Tara Cryderman**

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**From:** Wendy Kay  
**Sent:** Monday, March 24, 2014 11:25 AM  
**To:** Tara Cryderman  
**Subject:** RE: No Increase to FCSS Funding

Council – Correspondence For Info

**From:** Tara Cryderman  
**Sent:** March-24-14 11:22 AM  
**To:** Wendy Kay  
**Subject:** FW: No Increase to FCSS Funding

**From:** David Green [<mailto:fcss@pinchercreek.ca>]  
**Sent:** Monday, March 24, 2014 11:15 AM  
**To:** Cindy Cornish; Tara Cryderman  
**Subject:** FW: No Increase to FCSS Funding

Hi Cindy and Tara;

This information has just been received by the Town. We thought it important to send it along to our FCSS partners. As will be noted in the attached material, the FCSS Association of Alberta is very concerned about the direction this is taking.

David

---

**From:** Laurie Wilgosh  
**Sent:** Monday, March 24, 2014 10:33 AM  
**To:** David Green  
**Subject:** FW: No Increase to FCSS Funding

David,

Would you please forward this email to our other FCSS partners? I have sent it for inclusion in the Councillor's information distribution list, for the Town.

Thanks,

*Laurie Wilgosh*  
*LAW*  
*Town of Pincher Creek*

---

**From:** Marg Fisher  
**Sent:** March-24-14 8:27 AM  
**To:** Laurie Wilgosh  
**Subject:** FW: No Increase to FCSS Funding

**From:** Sharlyn White [mailto:director@fcssaa.org]

**Sent:** March-23-14 2:26 PM

**To:** Mayors, Reeves-South Region

**Subject:** No Increase to FCSS Funding

Greetings Mayors and Reeves - FCSSAA South Region,

On behalf of the Family and Community Support Services Association of Alberta (FCSSAA) Board of Directors, I am forwarding a backgrounder and a press release in response to the lack of increase to the provincial FCSS budget in 2014-15.

You are receiving this information as an elected official of a municipality that receives funding from the Province to provide an FCSS program in your community. Many of your municipalities act as the Unit Authority for a regional or district multi-municipal FCSS program and I would ask that you share this email with the elected officials of the municipalities that participate in your multi-municipal program.

If you have any comments or questions, please feel free to contact your regional representative or me; contact information is provided in the attached documents.

I sincerely hope that you and your councils will take up our call to action. Working together, locally and provincially, we'll do our best to make sure that the FCSS voice is heard loud and clear.

Sincerely,

Jeff Carlson, President, FCSS Association of Alberta  
Councillor, City of Lethbridge

(sent by)

*Sharlyn White*

*Executive Director*

*FCSS Association of Alberta*

*#106, 8944 - 182 Street NW*

*Edmonton, AB T5T 2E3*

*780-422-0133*

*[director@fcssaa.org](mailto:director@fcssaa.org)*

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**Tara Cryderman**

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**From:** MDInfo  
**Sent:** Monday, March 31, 2014 9:37 AM  
**To:** Tara Cryderman  
**Subject:** FW: Letters to AESO regarding transmission lines in MD of Pincher Creek  
**Attachments:** CALUA Letter to AESO - Mar 31,2014.pdf; CALUA Letter to AESO - Feb 2014.pdf

Tara:

Council Correspondence – For Information

**From:** Anne Stevick [mailto:stevick@toughcountry.net]  
**Sent:** March-31-14 9:11 AM  
**To:** MDInfo  
**Subject:** Letters to AESO regarding transmission lines in MD of Pincher Creek

M.D. Council, Wendy Kay

Enclosed are two letters written by the Chinook Area Land Users Association (CALUA), a land owner group in the M.D. of Pincher Creek; to the Alberta Electric Systems Operator regarding the proposed "Goose Lake to Etzikom Coulee" (GLEC) transmission line which would be a part of SATYR. CALUA met with AESO on March 13, 2014 to discuss the possibility of re-opening the needs assessment (NID) for this line. The second letter is in response to this meeting.

Thank you for your attention to these matters.

Anne Stevick  
President, Anne Stevick  
CALUA

Chinook Area Land Users Association (CALUA)  
P.O Box 2392  
Pincher Creek, AB  
T0K 1W0

31 March 2014

Alberta Electricity Systems Operator (AESO)  
Calgary Place  
2500, 330 - 5th Ave SW  
Calgary, AB T2P 0L4  
Attn: David Erickson, President and CEO

**Follow-up to meeting with AESO on 13 March 2014: Review of SATR Needs Identification**

Dear Sir:

The Chinook Area Land Users Association (CALUA) greatly appreciates AESO meeting with us in order to better understand our concerns, as expressed in our letter to AESO dated 05 February 2014. We met with five AESO representatives on March 13, 2014 in the Twin Butte community hall to exchange our views of the matter. The discussion revolved around technical, procedural and, at times, the emotional aspects of AESO's proposed power corridors in the Chinook area.

In the following paragraphs we want to summarize the results of the meeting:

CALUA presented its case that the need for the "Goose Lake to Etzikom Coulee (GLEC) transmission line faces significant uncertainty due to doubts about the viability of wind power in the region and the reduction in wind interests along the planned route. During the process AESO was also presented with a map showing strong opposition to wind and transmission line developments by a large majority of constituents in Divisions 1 and 2 of the MD of Pincher Creek (the "Waterton Corridor")

During the meeting, AESO confirmed that the wind efficiency factor is only 25-30%, meaning that wind farms can only deliver 25-30% of their "nameplate" capacity. In other words a wind farm rated at 100 MW will in average only produce 25-30 MW. This is fundamentally different to gas fired power plants which are designed to continuously run at nameplate capacity. Transmission lines for gas plants must therefore be designed for nameplate capacity and that means transmission lines dedicated to wind power generation are 3-4 times oversized.

AESO acknowledged the "per-MegaWatt" foot print (land used) of wind based power generation is about 1,800 times higher than for natural gas based power generation, which means that the projected wind farms would use up roughly 100,000 acres of land for an energy equivalent which can be achieved with a 60 acre area gas production foot print.

It was also mentioned that wind power, due to its unreliability and the continuous need for fossil back-up does not provide any real CO2 benefits.

AESO acknowledged that wind interests have declined drastically since the 2008 Needs Identification Document (NID) but stated that the “need” for the GLEC line was re-confirmed in its latest “AESO 2013 Long-Term Transmission Plan”. A copy of this document was provided to CALUA.

CALUA conducted a review of this document and has the following comments:

- The 2014 overall energy consumption for the entire province of Alberta in 2013 is roughly 70,000 GWh. On page 60, the study states that at the end of 2012, total generation capacity in the province was 14,404 MW. Industrial installations in average operate about 340 days per year (8,160 hours/year), and the 14,404 MW generating capacity would be able to produce 118,000 GWh per year. This indicates that Alberta's existing energy generation supply already exceeds the demand by 75%. This begs the question: Where is the need to add more generating and transmission capacity?
- Based on the same document, Alberta's overall energy consumption for 2032 is projected to be about 115,000 GWh. Based on our reading this means that the current power generation is sufficient for at least the next 20 years. Based on page 60 the installed generation capacity is expected to grow to approximately 23,600 MW by 2032, which would provide 193,000 GWh - almost 3 times of the current demand and almost twice the projected demand in 2032. Again, we would ask, where is the need for the additional generation and transmission capacity?
- AESO's 2013 Long-Term Transmission Plan document does not appear to take into account changing realities. The original NID mentioned a wind queue of 7,500 MW nameplate capacity for southern Alberta. At our 13 March 2014 meeting and on page 88/89 AESO indicated that the current queue has been reduced by 75% to a nameplate capacity of only about 1,875 MW by 2032 a portion of which is located mainly on the eastern leg of the GLEC line. This significant reduction would further call into question the need for additional transmission lines in the Chinook area.
- In its 2013 study, AESO frequently mentions the risks and uncertainties of inaccurate predictions. The precision range of the study is described as being accurate within  $\pm 30\%$ . Given the information in the above points,  $\pm 30\%$  really doesn't alter any of the conclusions reached by CALUA in reviewing the document. Further,  $\pm 30$  percent is really only feasibility level analysis and is hardly the confidence level a government should be spending large sums of public dollars on.
- Page 29 states that “in recognition of this uncertainty, the 2003 *Transmission Development Policy* provides direction to AESO to be proactive in its planning and build transmission lines in advance of need”. As a policy, it does not have the force of law and potentially puts AESO in the position of doing too much development, too far in advance.
- 1,875 MW of nameplate capacity are equivalent to an actual capacity of only 470-625 MW within the next 20 years. Arguing that under the circumstances described above a C\$ 500 million - 250 km single-strung transmission line to capture 470-625 MW of wind power which by design has to be 3-4 times oversized is necessary does not seem credible to the Alberta tax payer. The amount of power from all projected wind farms along the GLEC line could be provided by one (1) gas fired power station of the size of the Shepard plant.

From the meeting we understand that AESO is reviewing the NID on an ongoing basis and now, more than before, we feel strengthened in our belief that at least portions of the GLEC line are not needed. CALUA believes that it is unconscionable for AESO to continue on its proposed development path in the Chinook area and to forever compromise the majesty of the Waterton corridor by running massive 240 KV transmission lines through one of Alberta's most scenic landscapes for two minor wind development when other alternatives exist. By its own statements AESO's models are not designed to consider scenery. Since CALUA's concerns are not part of the development considerations, we feel completely ignored by AESO, Altalink and the Alberta Government. With the vast majority of local land owners signed on and opposed to this development, we believe Government needs to step in and provide some balance to the discussion.

Once built, this majestic region will be forever compromised. CALUA recommends:

- 1) A moratorium on power transmission development in the Chinook area until such time as a current needs assessment has been done that accurately reflects the changing realities of wind power generation, Alberta's power requirements and the broader desires of the population of Alberta to have some unspoiled vistas; and
- 2) A mechanism whereby taxpayers interests are recognized before significant amounts of tax payer's dollars are spent unnecessarily and in the absence of a compelling need.

Projects like this often have a significant momentum due to time and resources invested and frequently get done despite changing circumstances. It takes courage and leadership to back out of such projects and we encourage AESO, the AUC and the Alberta Government to demonstrate that leadership and courage, and do the right thing.

Sincerely

The Board and Executive  
Chinook Area Land Users Association  
P.O Box 2392  
Pincher Creek, AB.  
T0K 1W0  
For contact: Anne Stevick, President (403) 627-4733  
Pia Blum, Vice President, (403) 630-0049

Cc: Premier Dave Hancock  
Minister of Energy, Diana McQueen  
Danielle Smith, MLA Wildrose  
Pat Stier, MLA Wildrose  
MD of Pincher Creek  
AUC, JP Mousseau  
Alberta Utilities Consumer Advocate  
Rick Bell, Calgary Sun  
Ezra Levant, National Sun Media  
Licia Corbella, Calgary Herald  
Bryan Passifume, Pincher Creek Echo  
Pincher Creek Voice

Chinook Area Land Users Association (CALUA)  
P.O Box 2392  
Pincher Creek, AB  
T0K 1W0

05 February 2014

Alberta Electricity Systems Operator (AESO)  
Calgary Place  
2500, 330 - 5th Ave SW  
Calgary, AB T2P 0L4  
Attn: David Erickson, President and CEO

### **Review of SATR Needs Identification**

Dear Sir:

The Chinook Area Land Users Association (CALUA) is an active organization representing over 200 individuals and more than 80% of the land owners in Division 1 and 2 in the MD of Pincher Creek.

CALUA is writing this letter to express our deep concern as land owners and Alberta tax payers to future implementation of decisions arising from AESO's Future Demand and Energy Outlook 2009-2029, and in particular, conclusions drawn relating to the South Alberta Transmission Reinforcement (SATR) projects in Southern Alberta. Our concerns relate to the fact that changing economic trends, and projected changes in consumer patterns in oil and electrical demand call into question the conclusions in the report, which were based upon substantially different economic projections largely derived from historical, high oil prices prior to the economic crisis in 2008.

In December 2008 AESO submitted its original Needs Identification Document (NID) to seek Alberta Utilities Commission (AUC) approval for a massive increase in transmission line capacity in Southern Alberta, most notably designed to tie-in wind power generation in three phases called SATR I, II and III.

CALUA is of the opinion that a review of the needs for certain components of the SATR project is warranted due to significant recent changes in oil demand, changing forecasts for energy requirements, and a growing awareness of the unfavorable economic and ecological characteristics of wind energy. At today's pace of economic change, virtually all current developments indicate that the principles applied in AESO's 2009 study are no longer valid. Combined with the current cost overruns in Alberta's expansion of transmission line network, we believe that it would be prudent and in the public's best interests to undertake a thorough review. To not undertake the review would be negligent.

We also believe that AESO is feeling the pressures related to the new trends given the information provided in AESO's SATR update of August 2013 informing its stakeholders of the cancellation of the Ware Junction to Langdon substation SATR III component, and the delay of three further SATR components: i) Picture Butte to Etzikom Coulee, ii) Goose Lake to Etzikom Coulee (GLEC); and iii) Etzikom Coulee to Whitla. In addition to AESO's SATR III cancellation

CALUA believes that the Goose Lake to Etzikom Coulee (GLEC) route is also not needed and that an upgraded transmission circuit can be achieved using existing routes.

Further, it is our understanding that the intertie analysis that relates to the tie-in requirements of AESO's transmission line projects to British Columbia, the US and Saskatchewan apparently needs to be reviewed indicating to us that AESO is re-considering the scope of the SATR projects with respect to actual costs, power demand and grid capacity.

Whilst CALUA recognizes AESO's strategy to balance benefits and costs in the wake of significantly increased costs in the build-out of Alberta's transmission system is partly driven by longer than expected permitting processes, and higher than forecasted construction labour costs (e.g. increased costs of \$200 million for the Western Alberta Transmission Line (WATL), currently standing at \$1.65 billion), we believe this only strengthens the need for a review of the 2009 study.

Understandably, it is difficult to predict long term trends, but inaccurate forecasts lead to wrong conclusions, and in particular when applied to long term investments they can do irreparable damage to an economy and its people. Lately, many fundamental trends have been emerging that were not considered in the 2009 AESO study, and CALUA believes they fundamentally affect the assumptions and conclusions made in the study.

Increase of global oil demand may be lower than predicted:

- In 2006-2008 it was impossible to predict the shale gas boom which puts an enormous downward pressure on natural gas prices, and consequently, on oil demand. The downturn is pinching provincial coffers, with royalties from gas expected to reach only \$965 million this year, about one-sixth the 2006/07 levels used in the original 2009 study.
- The profitability of oil sands is increasingly coming under pressure as fracking has revolutionized oil and gas production in North America, paving the way for the U.S. to surpass Saudi Arabia as the world's top oil producer, thereby reducing its dependence on oil imports (including from Canada), and pushing Canada to find new markets for growing oil production.
- Recent developments increasingly indicate that global oil demand may not increase as predicted due to improved automotive technology, national programs to reduce energy dependence, China's recently imposed policies designed to "leapfrog" the country's transport system, changing driving patterns and an emerging variety of alternatives to oil as transport fuel.
- Alberta oil will be landlocked for years to come (e.g. debate over Keystone XL, Northern Gateway, Energy East), and the recent rail accidents in Quebec, North Dakota and New Brunswick have brought additional public pressure on the industry. In the EU, resistance against Alberta oil has been building steadily, which is reflected in the EU's Fuel Quality Directive fueled by pressure from environmental activists, which is also growing.

The above mentioned effects caused discounts on Canadian heavy oil opening up a provincial government budget deficit. The lack of export pipeline capacity was repeatedly cited in price differentials that ranged from \$10 to \$40 a barrel during the year and reportedly costs Canada's economy \$18 billion annually. In 2013 alone, these effects are expected to result in about 6 billion dollars less in provincial revenue.

The need for grid based electricity systems may be lower than expected

- Worldwide public pressure against subsidized grid-based renewable energy and the required massive transmission systems is increasing. Examples are i) Australia's push to fully abandon subsidized power generation and ii) Germany, once the poster child of renewable energy has become the cautionary tale for Europe, an example of where the wrong energy policies are damaging, perhaps mortally wounding, its economy, punishing consumers while undermining the green objectives, of reduced CO2 emissions, it set out to achieve.
- In 2014 German consumers will be forced to pay \$30 billion to subsidize electricity with a real market price of \$4 billion. Two thirds of the electricity price increase is due to new government surcharges and taxes to sustain renewable energy (prices per kWh, transmission fees, etc.). Per-household costs have tripled in the last five years and are likely to continue rising. Compounding problems, when the wind stops blowing the electricity supply needed to power the national grid is becoming scarce pushing Germany into an increased use of fossil fuels leading to higher carbon dioxide emissions proving that wind energy is not "green", when seen in context of permanent availability.
- Public perception of wind energy's inefficiency is growing. Based on AESO's NID and its 2012 Market Stats an efficiency of 25% is a realistic assumption. CALUA is concerned that Alberta tax payers are being misled by AESO's strategy to only advertise "nominal" wind energy production capacity whilst effectively only 25% can be realized. For example, compared to AESO's statement that "*at the end of 2012, generating capacity from wind power facilities totaled 1,087 MW which constituted 7.5 % of Alberta's total installed generating capacity*" the actual (real) wind generation was less than 300 MW which is equivalent to only 2% of Alberta's generating capacity.
- There is an increasing trend to develop decentralized energy production (e.g. gas fired power generation, such as the Shepard plant) and smaller, community based distribution concepts eliminating the need for large transmission networks with the associated line losses.

From all we can see, the current trend seems to be that natural gas will be the fuel of choice for the foreseeable future. Natural gas will help achieve climate goals and reduce CO2 emissions. It offers plenty of room for future development until decentralized, diverse energy generation based on renewable resources will take over. The power grid as proposed by AESO may no longer be a sound technical option based upon the emerging global trends and the inherent inefficiencies in wind power and long distance electrical transmission.

Alberta as a province is in the same dilemma as any business owner. In times of uncertainty, spending money on potentially non-revenue generating infrastructure projects is very risky as it generates permanent fixed costs, uses up consumers' disposable income, and reduces liquidity in times of need; all of which increase costs to consumers ultimately. The expansion of the transmission grid will cost billions at a time when royalty revenues are dwindling and its ultimate need will be subject to significant uncertainties over the coming years. In times of limited liquidity, expenses for questionable wind energy projects must be avoided.

The NID estimate for all three stages of the SATR project, which includes allowance for funds used during construction (or carrying costs) and escalation of \$1.16 billion, was \$3.44 billion. Given the province's budget deficit of \$6 billion in 2013 alone, and the cost overruns for lines

already under construction, AESO should cut costs by eliminating non-essential components of the originally proposed transmission network.

As stated before, the current effective wind capacity installed in Southern Alberta is less than 300 MW. This power generation capacity can be handled by the existing grid. All of the existing wind farms are tied-in through existing substations. Between 2008 and 2017 the NID which is the basis for all SATR stages assumes only 320 MW effectively coming from wind (nominal 1,600 MW). In the same document AESO lists a number of not further substantiated wind interests with an overall effective capacity of nearly 1,900 MW (nominal 7,500 MW). From this list at least one sizable wind project, the Wild Steer Butte project with an effective capacity of close to 200 MW (nominal 790 MW), has been abandoned by Shell due to unfavourable economics.

In the extreme South only two wind interests are shown with a combined effective capacity of less than 100 MW (nominal 470 MW). The southern leg of SATR II, the GLEC expansion is a 220 km transmission line designed to tie-in these 100 MW. AESO is seemingly aware that this line is over-designed as it is planned as a double circuit 240 kV single-strung transmission line. The cost for just this line is expected to be around \$400-500 million.

Beside the fact that this transmission line is planned to run through the most pristine land of the Waterton Prairie-to-the-Mountain corridor the costs of \$500 million are not justifiable to tie-in 100 MW of wind power.

We believe that it is a waste of tax payers' money to tie-in a handful of wind farms with questionable economic features (low efficiency, low cost-to-benefit ratio, need for subsidies and huge footprint expressed in MW/acre (almost 2,000 times higher than the Shepard plant). In today's world of cheap gas the installation of new wind energy farms is no longer an attractive alternative.

In a diverse world with a fast-paced, ever changing economic environment long term forecasts that support large infrastructure projects (e.g. transmission line grids) are increasingly becoming a concept of the past.

Clearly, the majority of the assumptions that drove the conclusions in the 2009 Demand and Outlook report are no longer valid, and as such, the conclusions in the report are also no longer valid. CALUA hereby strongly urges AESO to review the original Needs Identification Document based on the trends that have arisen since the original data was collected in the mid-2000's and eliminate unnecessary components of its transmission line network to prevent irreversible, permanent financial liabilities to all Albertans. Some sober second thought now could save Albertans from a costly white elephant that they will have to pay for through their utility bills for generations to come.

Sincerely

The Board and Executive  
Chinook Area Land Users Association  
P.O Box 2392  
Pincher Creek, AB.  
TOK 1W0  
For contact: Anne Stevick, President (403) 627-4733  
Pia Blum, Vice President, (403) 630-0049

Cc: Premier Alison Redford  
Minister of Energy, Diana McQueen  
Danielle Smith, MLA Wildrose  
Pat Stier, MLA Wildrose  
MD of Pincher Creek  
AUC, JP Mousseau  
Alberta Utilities Consumer Advocate  
Rick Bell, Calgary Sun  
Ezra Levant, National Sun Media  
Licia Corbella, Calgary Herald  
Bryan Passifume, Pincher Creek Echo  
Pincher Creek Voice

File: 1560-WWP-PINcmc  
Cowley-Lundbreck Regional System

March 13, 2014

RECEIVED  
MAR 21 2014  
M.D. OF PINCHER CREEK

Mr. Brian Hammond  
Reeve  
Municipal District of Pincher Creek  
P.O. Box 279  
Pincher Creek, AB T0K 1W0

Dear Reeve Hammond:

**Subject: Municipal Grant Payment**

Please be advised that a grant in the amount of \$700,000 is being electronically transferred to the Municipal District of Pincher Creek under the Water for Life Strategy, part of the Alberta Municipal Water/Wastewater Partnership for the Cowley-Lundbreck Regional System tenth progress payment.

We look forward to working with your municipal district in continuing to meet your capital infrastructure needs. If you have any questions or concerns regarding this program, please contact Keith Schenher, Infrastructure Grants Technologist, at 403-382-4069.

Yours truly,



Darrell Camplin, P.Eng.  
Regional Director

cc: Municipal Programs

Council  
Corresp - For Info



Partners FOR the Saskatchewan River Basin  
Managing Partner: Meewasin Valley Authority  
402 Third Avenue South, Saskatoon, Saskatchewan S7K 3G5  
Telephone: (306) 665-6887 or 1-800-567-8007  
Facsimile: (306) 665-6117  
Email: partners@saskriverbasin.ca  
Web Site: http://www.saskriverbasin.ca

F2d

RECEIVED

MAR 25 2014

M.D. OF PINCHER CREEK

March 21, 2014

Brian Hammond  
M.D of Pincher Creek #9  
Box 279  
Pincher Creek, AB T0K 1W0

Dear Brian Hammond,

Partners FOR the Saskatchewan River Basin (PFSRB) would like to thank you for your support. Our progress in building awareness and knowledge of water issues in the Saskatchewan River Basin would not be possible without you. Through our quarterly newsletter, the River Current, our annual conference, and various educational programs, we promote stewardship and sustainability across the basin and beyond.

In the upcoming year, we will continue to support various initiatives, stewardship groups and individuals in our quest to support "Integrated Water Resources Management". The First Nations Initiative has been completed and one of the outcomes learned from this project was the need to assist communities in developing their own Source Water Protection plans. Therefore, PFSRB is supporting Dr. Robert Patrick from the University of Saskatchewan in the project.

The South Saskatchewan and Saskatchewan Rivers within Saskatchewan have been nominated as Canadian Heritage Rivers and PFSRB are now completing the Legacy Document associated with this nomination. Please go to our website [www.saskriverbasin.ca](http://www.saskriverbasin.ca) for more information.

The board game, Moopher's Amazing Journey to the Sea, has been printed in English and French and we are now working together with the Gabriel Dumont Institute to reprint the English version while incorporating Île-à-la-Crosse Michif and Cree language words into the game. This revised edition is expected to be available in 2015.

Stan the Sturgeon Fish Habitat program will be available to educators, school districts and families across the basin very shortly. Please call the office to request your copy. As always, there is no charge for receiving the program, although assistance with postage is always appreciated.

PFSRB holds a unique position. Our mandate extends across provincial and international borders, encompassing parts of Alberta, Saskatchewan, Manitoba, and Montana. We are the only organization that promotes public involvement in watershed issues throughout the entire Basin. **Your membership and financial support is very important in realizing our mission.**

We thank you for your support. Please find a membership form enclosed.

Sincerely,

Lis Mack  
Manager

Enclosure



Partners FOR the Saskatchewan River Basin  
 402 Third Avenue South  
 Saskatoon, Saskatchewan S7K 3G5  
 Ph: 306-665-6887 Fax: 306-665-6117  
 Toll Free: 1-800-567-8007  
 Email: partners@saskriverbasin.ca  
 Website: www.saskriverbasin.ca

***Partners FOR the Saskatchewan River Basin***  
***Membership Application/Renewal***  
 April 1, 2014 - March 31, 2015

Name: \_\_\_\_\_ Organization: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Province \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Visa or Mastercard Number: \_\_\_\_\_ Expiry: \_\_\_\_\_

Signature: \_\_\_\_\_

Please send me the quarterly newsletter by:

- email  mail

Please check the appropriate contribution level. Payment can be processed by Credit Card or Cheque. Please make cheques payable to **Partners FOR the Saskatchewan River Basin**.

Contribution	Criteria
<input type="checkbox"/> \$25	Individuals/Families
	Businesses with Annual Budget OR Municipalities with Population
<input type="checkbox"/> \$50	\$0-\$50,000 less than 999
<input type="checkbox"/> \$125	\$50,000-\$200,000 1,000-9,999
<input type="checkbox"/> \$250	\$200,000-\$500,000 10,000-24,999
<input type="checkbox"/> \$500	\$500,000-\$999,999 25,000-49,000
<input type="checkbox"/> \$2,000	\$1,000,000-\$1,499,999 50,000-99,000
<input type="checkbox"/> \$5,000	\$1,500,000-\$1,999,999 100,000-499,000
<input type="checkbox"/> \$10,000	\$2,000,000 or greater over 500,000

\* Please see other side for more details



Partners FOR the Saskatchewan River Basin  
402 Third Avenue South  
Saskatoon, Saskatchewan S7K 3G5  
Ph: 306-665-6887 Fax: 306-665-6117  
Toll free: 1-800-567-8007  
Email: [partners@saskriverbasin.ca](mailto:partners@saskriverbasin.ca)  
Website: [www.saskriverbasin.ca](http://www.saskriverbasin.ca)

## Benefits of Membership

- Network with organizations focused on stewardship and sustainability.
- Market and promote your project or initiatives to a broader audience.
- Extend your contact beyond regional and/or provincial boundaries.
- Discover opportunities to collaborate or tap into existing knowledge or expertise.
- Highlight your organization in our quarterly newsletters: mailing list of 2000.
- Actively participate on committees, the Board of Directors, or Development Teams.
- Contribute to an organization that speaks for the entire River Basin.
- Receive quarterly newsletters.
- Receive special pricing for annual workshops and conferences.

Please note: Your contact information will be used for mailing *The River Current* and to keep you up to date with our organization. Your information will not be shared with any other organization.

## About Partners

Since 1993, **Partners FOR the Saskatchewan River Basin (PFSRB)** has promoted stewardship and sustainability of the Saskatchewan River Basin, an international watershed stretching over the three Prairie Provinces and a portion of Montana. More than 3 million people live within the 405,864 km<sup>2</sup> Basin which includes the North Saskatchewan, Battle, Vermillion, South Saskatchewan, Red Deer, Bow, Oldman, St. Mary, Saskatchewan and Carrot Rivers.

Partners FOR the Saskatchewan River Basin is composed of a growing network of participating partner organizations. To date, there are over 100 active members and over 1500 on our newsletter mailing list.

You can become a Partner too! See our website for membership information at [www.saskriverbasin.ca](http://www.saskriverbasin.ca)



A child dips in a pond as part of PFSRB's Water Watchdog program, which teaches children about water quality and conservation.

## We accomplish our mission by developing

- ♦ Education and public awareness programs to teach the importance of the basin's biodiversity
- ♦ Partnerships and networks of organizations that cross political and sectoral boundaries
- ♦ Environmental stewardship projects involving participants across the basin

## Sample Projects and Programs



### From the Mountains to the Sea - The State of the Saskatchewan River Basin

- ♦ Report gathering together existing current science across the Basin.

### Click on Climate



- ♦ An outdoor climate change field day program for ages 8-13
- ♦ Helps understand the causes and impacts of climate change.

### Water Watchdog



- ♦ An outdoor water quality monitoring field day program for ages 8-13.
- ♦ Helps understand water quality, riparian areas, invertebrates.

### Moopher's Amazing Jourey to the Sea/le voyage extraordinaire à la mer



- ♦ Board game for ages 7-12+ that teaches about basin geography, ecosystems, culture and resources

### Why is FOR Capitalized?



"FOR" is capitalized to remind everyone that this organization is directed toward taking action. Every resident of the basin has opportunities and responsibilities to work FOR the health and sustainability of the river basin that is home to us, and to many other living things.

## For Membership Information, Contact Us at

### Partners FOR the Saskatchewan River Basin

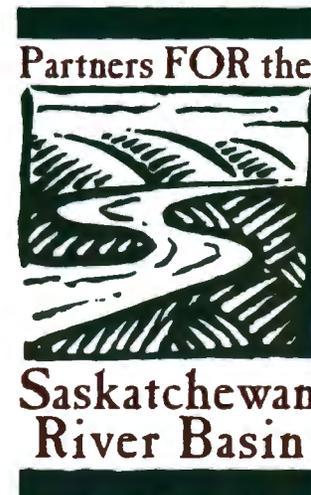
402 Third Avenue South  
Saskatoon, Saskatchewan S7K 3G5

Phone: (306) 665 6887 Toll Free: 1 800 567 8007

Fax (306) 665 6117

Email: [partners@saskriverbasin.ca](mailto:partners@saskriverbasin.ca)

Web: [www.saskriverbasin.ca](http://www.saskriverbasin.ca)



*Mission: To promote watershed sustainability through awareness, linkages and stewardship*



*The RIVER is our CLIENT...*

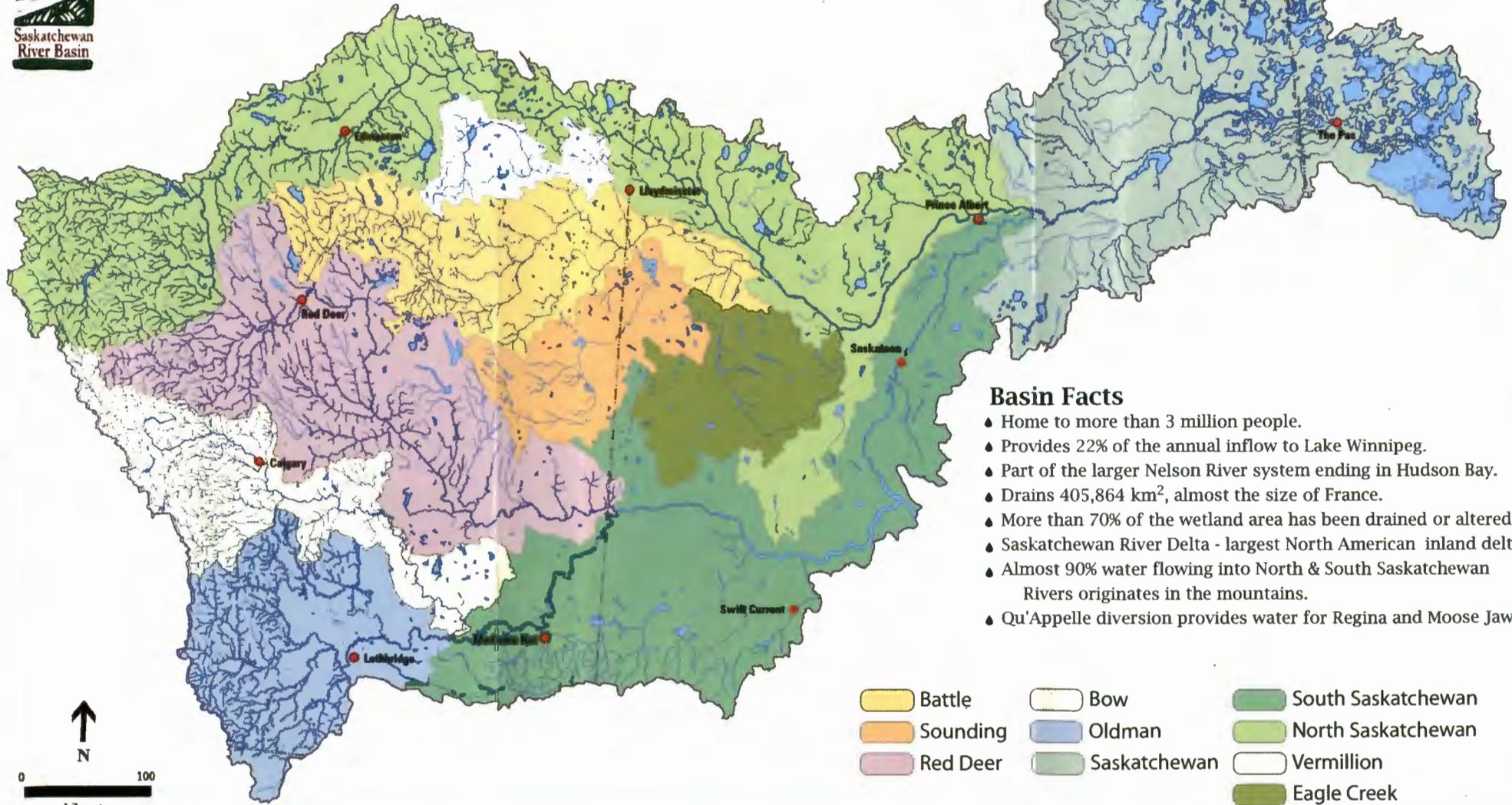
*We serve a growing network of hundreds of active and supporting Partners.*

*YOU can become a Partner too!*



# Sub Basins of the Saskatchewan River Basin

*From the Mountains to the Sea - The State of the Saskatchewan River Basin Report*



**Mission: To promote watershed sustainability through awareness, linkages and stewardship**

[www.saskriverbasin.ca](http://www.saskriverbasin.ca)



**Partners FOR the Saskatchewan River Basin**

402 Third Avenue South  
Saskatoon, Saskatchewan S7K 3G5

Phone: (306) 665 6887 Toll Free: 1 800 567 8007

Fax (306) 665 6117

Email: [partners@saskriverbasin.ca](mailto:partners@saskriverbasin.ca)



Spray Lake Sawmills

-7 Roland  
305 Griffin Road W  
Cochrane, Alberta T4C 2C4  
Phone (403) 932-2234  
Fax (403) 932-2275  
**F2e**

March 6, 2014

**RECEIVED**  
MAR 11 2014  
M.D. OF PINCHER CREEK

MD of Pincher Creek  
Box 279  
Pincher Creek, AB  
T0K 1W0

**Subject: Notification of Spray Lake Sawmills Harvest Plans**

On April 1, 2014 Spray Lake Sawmills (SLS) will be submitting its Annual Operating Plans (AOP) to Alberta Environment and Sustainable Resource Development (ESRD) for approval.

While operating plans are not finalized, below, is a list of operating area licenses that tentatively may include harvesting operations for the 2014/2015 operating year.

License #	2014 Operating Areas
CTLC050003	Spoon Valley – 20km up Atlas Road
CTLC050005	North Porcupine Hills – Trout Creek / Lyndon Creek
CTLC050006	Dutch Creek
CTLC020026	Speers Creek / Coat Creek / Isolation Creek
CTLC050009	Savanna Creek / Upper Livingstone River
CTLC050015	Beaver Mines Lake Road / Castle Falls Road / O'hagan

In addition, SLS is developing future "operating areas" that will be scheduled for harvesting beyond the 2014 operating year. Refer to the below table for areas that are to be developed or in the process of being developed. Also, to review our current year's harvest plans and future operating areas please go to our 5 year General Development Plan (GDP) located on our website at <http://www.spraylakesawmills.com/>.

License #	Future Operating Areas
CTLC050005	South Porcupine Hills – Sharples Creek / Heath Creek
CTLC050018	Todd Creek / Ernst Creek
CTLC050019	West Chain Lakes – Riley Creek / Westrup Creek / Langford Creek / Timber Creek / Johnson Creek / Iron Creek
CTLC020025	East Lower Livingstone – Snake Creek / White Creek
CTLC020026	East Upper Livingstone – Deep Creek / Ridge Creek / Beaver Creek
CTLC050015	Gladston Creek / Mill Creek / Whitney Creek / East of Castle Falls Road / West of O'hagan Road

If you wish to personally view or discuss the proposed operating plans please contact me at your earliest convenience or visit our office in Blairmore. We also encourage anyone interested to attend our Open House scheduled for the first week in May every year. Confirmation of the Open House date will be finalized and announced in local papers towards the end of April.

Respectfully,

Errol Kutcher, RPF  
SLS Harvest Planning and Silviculture Forester – Crowsnest Forest Products  
Phone: (403) 562-8520  
Cell: (403) 563-4099  
Fax: (403) 562-8521  
[errol.kutcher@spraylakesawmills.com](mailto:errol.kutcher@spraylakesawmills.com)

**PINCHER CREEK FOUNDATION - CRESTVIEW LODGE**

**FINANCIAL STATEMENTS**

**For the year ended December 31, 2013**

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**PINCHER CREEK FOUNDATION - CRESTVIEW LODGE**  
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**December 31, 2013**

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# Young Parkyn McNab LLP

CHARTERED ACCOUNTANTS

## INDEPENDENT AUDITOR'S REPORT

To: The Board of Directors of  
Pincher Creek Foundation - Crestview Lodge

We have audited the accompanying financial statements of Pincher Creek Foundation - Crestview Lodge, which comprise the statement of financial position as at December 31, 2013, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion

### *Opinion*

In our opinion, the financial statements present fairly, in all material respects, the financial position of Pincher Creek Foundation - Crestview Lodge as at December 31, 2013, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

*Young Parkyn McNab LLP*

Lethbridge, Alberta

March 12, 2014

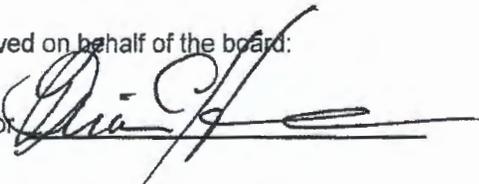
Chartered Accountants

**PINCHER CREEK FOUNDATION - CRESTVIEW LODGE**  
**STATEMENT OF FINANCIAL POSITION**  
As at December 31, 2013

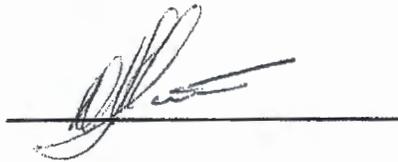
	2013	2012
<b>ASSETS</b>		
<b>Current</b>		
Cash	\$ 688,468	\$ 706,438
Temporary investments (note 3)	172,352	85,914
Accounts receivable	57,071	1,265
GST receivable	12,419	9,849
Inventory	8,101	12,257
Prepaid expenses	11,403	8,926
	949,814	824,649
<b>Investments (note 4)</b>	172,066	257,405
<b>Capital assets (note 5)</b>	495,588	502,889
	\$ 1,617,468	\$ 1,584,943
<b>LIABILITIES AND NET ASSETS</b>		
<b>Current</b>		
Accounts payable and accrued liabilities	\$ 81,429	\$ 84,148
Government remittances payable	23,507	23,156
Deferred revenue (note 6)	2,652	41,696
	107,588	149,000
<b>Unamortized capital contributions (note 7)</b>	333,065	332,806
	440,653	481,806
<b>Net assets</b>		
Unrestricted	196,675	115,437
Invested in capital assets	162,523	170,083
Reserves (note 8)	817,617	817,617
	1,176,815	1,103,137
	\$ 1,617,468	\$ 1,584,943

Approved on behalf of the board:

Director



Director



**PINCHER CREEK FOUNDATION - CRESTVIEW LODGE**  
**STATEMENT OF OPERATIONS**  
For the year ended December 31, 2013

	2013 Budget (Unaudited)	2013 Actual	2012 Actual
<b>Revenue</b>			
Resident accommodation	\$ 567,708	\$ 555,215	\$ 502,218
Municipal requisitions (note 9)	404,012	404,012	404,012
Provincial grants	137,934	158,993	124,789
Management fees	90,000	90,000	95,833
Miscellaneous grants	5,000	51,879	5,002
Donations	-	15,204	1,294
Cablevision	12,453	12,041	8,996
Interest	12,000	11,797	12,300
Other	6,350	8,069	6,435
Parking receipts	1,800	1,672	1,837
Canteen	-	77	60
Amortization of capital contributions	-	10,739	9,640
	<b>1,237,257</b>	<b>1,319,698</b>	<b>1,172,416</b>
<b>Expenses</b>			
Administration (schedule 1)	852,990	878,497	843,275
Operating (schedule 2)	168,635	172,125	146,454
Maintenance (schedule 3)	41,440	84,147	42,299
Utilities (schedule 4)	76,750	77,748	79,396
Donations expended	-	15,204	1,294
Amortization	-	18,299	17,199
	<b>1,139,815</b>	<b>1,246,020</b>	<b>1,129,917</b>
<b>Excess of revenue over expenses</b>	<b>\$ 97,442</b>	<b>\$ 73,678</b>	<b>\$ 42,499</b>

**PINCHER CREEK FOUNDATION - CRESTVIEW LODGE**  
**STATEMENT OF CHANGES IN NET ASSETS**  
For the year ended December 31, 2013

	Unrestricted	Invested in capital assets	Reserves	Total 2013	Total 2012
<b>Balance, beginning of year</b>	\$ 115,437	\$ 170,083	\$ 817,617	\$ 1,103,137	\$ 1,060,638
<b>Excess of revenue over expenses</b>	73,678	-	-	73,678	42,499
<b>Amortization of capital assets</b>	18,299	(18,299)	-	-	-
<b>Amortization of capital contributions</b>	(10,739)	10,739	-	-	-
<b>Capital asset additions</b>	(10,998)	10,998	-	-	-
<b>Deferred capital contributions received during the year</b>	10,998	(10,998)	-	-	-
<b>Balance, end of year</b>	\$ 196,675	\$ 162,523	\$ 817,617	\$ 1,176,815	\$ 1,103,137

**PINCHER CREEK FOUNDATION - CRESTVIEW LODGE****STATEMENT OF CASH FLOWS**

For the year ended December 31, 2013

	2013	2012
<b>Cash flows from operating activities</b>		
Excess of revenue over expenses	\$ 73,678	\$ 42,499
Adjustments for items which do not affect cash		
Amortization	18,299	17,199
Amortization of capital contributions	(10,739)	(9,640)
	81,238	50,058
Change in non-cash working capital items		
Accounts receivable	(55,806)	(163)
GST	(2,570)	(4,207)
Inventory	4,156	(2,534)
Prepaid expenses	(2,477)	966
Accounts payable and accrued liabilities	(2,719)	22,121
Income taxes	351	15,867
Deferred revenue	(39,044)	8,252
	(16,871)	90,360
<b>Cash flows from investing activities</b>		
Sale (purchase) of investments	85,339	(89,946)
Purchase of capital assets	(10,998)	-
	74,341	(89,946)
<b>Cash flows from financing activity</b>		
Contributions received for capital	10,998	-
<b>Net increase in cash and cash equivalents</b>	68,468	414
<b>Cash and cash equivalents, beginning of year</b>	792,352	791,938
<b>Cash and cash equivalents, end of year</b>	\$ 860,820	\$ 792,352
<b>Cash and cash equivalents consists of:</b>		
Cash	\$ 688,468	\$ 706,438
Temporary investments	172,352	85,914
	\$ 860,820	\$ 792,352

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**PINCHER CREEK FOUNDATION - CRESTVIEW LODGE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the year ended December 31, 2013**

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**1. Nature of operations**

Pincher Creek Foundation - Crestview Lodge is an organization that operates and manages social programs aimed at providing affordable housing for senior citizens of Southern Alberta. The Lodge is established as a management body by provincial ministerial order and is governed by the Alberta Housing Act and its regulations. It qualifies as a not-for-profit organization as defined in the Income Tax Act and, as such, is exempt from income taxes.

**2. Significant accounting policies**

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant policies are detailed as follows:

**(a) Revenue recognition**

The Lodge follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Rental revenue is recognized monthly based on rental agreements

**(b) Financial instruments**

The Lodge initially measures its financial assets and liabilities at fair value. The organization subsequently measures all its financial assets and liabilities at amortized cost.

**(c) GST receivable**

The GST receivable is set up at the refundable rate in place at the time of the expenditure.

**(d) Inventory**

Inventory is valued at the lower of cost and net realizable value. Cost is determined using the specific item method.

**(e) Capital assets**

Purchased capital assets are recorded at cost. Only assets purchased costing \$5,000 or more are recorded in the capital asset accounts. Contributed capital assets are recorded at fair value at the date of contribution. Amortization is provided for on the straight-line method at rates designed to amortize the cost of the capital assets over their estimated useful lives. Amortization is taken in the year of acquisition but is not recorded in the year of disposal. The annual amortization rates are as follows:

Buildings	2%
Paving	5%
Sprinkler system	5%
Machinery and equipment	10%

**PINCHER CREEK FOUNDATION - CRESTVIEW LODGE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the year ended December 31, 2013**

**2. Significant accounting policies, continued**

- (f) **Net assets invested in capital assets**  
The Lodge has chosen to continue to treat net assets invested in capital assets as a separate component of net assets.
- (g) **Contributed services**  
Volunteers contributed time to assist the Lodge in carrying out its service delivery activities. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.
- (h) **Measurement uncertainty**  
The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reported period. Actual results could differ from those estimates.

**3. Temporary investments**

	2013	2012
ATB Financial - GICs	\$ 91,476	\$ -
RBC Dominion Securities - GICs	80,876	85,914
	\$ 172,352	\$ 85,914

The GICs bear interest rates ranging from 1.55% to 2.35% and have maturity dates ranging from July 14, 2014 to December 10, 2014.

**4. Investments**

	2013	2012
Pincher Creek Coop Equity	\$ 300	\$ 333
ATB Financial - GICs	-	90,080
RBC Dominion Securities - GICs	171,766	166,992
	\$ 172,066	\$ 257,405

The GICs bear interest rates ranging from 2.15% to 2.35% and have maturity dates ranging from July 16, 2015 to July 15, 2016.

**PINCHER CREEK FOUNDATION - CRESTVIEW LODGE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
For the year ended December 31, 2013

**5. Capital assets**

			2013	2012
	Cost	Accumulated amortization	Net	Net
Buildings	\$ 698,624	\$ 229,800	\$ 468,824	\$ 482,796
Paving	49,040	49,040	-	-
Sprinkler system	5,906	5,906	-	-
Machinery and equipment	74,648	47,884	26,764	20,093
	<u>\$ 828,218</u>	<u>\$ 332,630</u>	<u>\$ 495,588</u>	<u>\$ 502,889</u>

**6. Deferred revenue**

	2013	2012
Lodge assistance grant	\$ -	\$ 31,167
Maintenance grant	-	7,877
Equipment donations	2,652	2,652
	<u>\$ 2,652</u>	<u>\$ 41,696</u>

**7. Unamortized capital contributions**

Unamortized capital contributions represent contributions received for the construction of the Crestview Lodge. These contributions are being amortized to revenue over the estimated useful life of the Lodge. Changes in the unamortized capital contributions during the year are as follows:

	2013	2012
Balance, beginning of year	\$ 332,806	\$ 342,446
Additions during the year	10,998	-
Amortization of capital contributions	(10,739)	(9,640)
	<u>\$ 333,065</u>	<u>\$ 332,806</u>

**8. Reserves**

	2013	2012
Operating reserve	\$ 100,000	\$ 100,000
Capital reserve	717,617	717,617
	<u>\$ 817,617</u>	<u>\$ 817,617</u>

**PINCHER CREEK FOUNDATION - CRESTVIEW LODGE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
For the year ended December 31, 2013

**9. Municipal requisitions**

	2013	2012
Municipal District of Pincher Creek	\$ 306,933	\$ 300,764
Town of Pincher Creek	93,124	99,234
Village of Cowley	3,955	4,014
	<b>\$ 404,012</b>	<b>\$ 404,012</b>

**10. Line of credit**

Pincher Creek Foundation has a line of credit with ATB Financial. The interest rate on this line of credit at December 31, 2013 was 3.0% (the prime rate) with a credit limit of \$28,000. As at December 31, 2013 there was no balance on this line of credit.

**11. Related party transactions**

During the year, the Pincher Creek Foundation - Crestview Lodge received management fees of \$45,000 (2012 - \$50,833) and project labour fees of \$45,000 (2012 - \$45,000) from Pincher Creek Foundation - Community Housing. There is an amount due from Community Housing at year end of \$1,667 (2012 - \$0). These transactions are in the normal course of operations and are measured at their exchange amount, which is the amount of consideration established and agreed upon by both parties.

**12. Financial instruments**

**Credit risk**

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Lodge is exposed to credit risk from customers. However, the Lodge has a significant number of customers which minimizes concentration of credit risk.

**13. Comparative figures**

The financial statements have been reclassified, where applicable, to conform to the presentation used in the current year. The changes do not affect prior year earnings.

**PINCHER CREEK FOUNDATION - CRESTVIEW LODGE**  
**SCHEDULES TO THE FINANCIAL STATEMENTS**  
For the year ended December 31, 2013

<b>Schedule of administration expenses</b>	<b>Schedule 1</b>		
	2013 Budget (Unaudited)	2013 Actual	2012 Actual
Wages and benefits	\$ 802,562	\$ 830,308	\$ 799,840
Office	20,070	15,643	12,841
Professional fees	8,050	8,044	11,050
Telephone	7,050	6,603	4,343
Board member expense	5,880	5,227	5,510
Liability insurance	-	2,989	2,871
Licences, dues and memberships	2,583	2,748	2,640
Staff travel	4,200	2,396	665
Training allowance	-	1,982	1,977
Interest and bank charges	1,395	1,355	841
<b>Sundry</b>	<b>1,200</b>	<b>1,202</b>	<b>697</b>
	<b>\$ 852,990</b>	<b>\$ 878,497</b>	<b>\$ 843,275</b>

<b>Schedule of operating expenses</b>	<b>Schedule 2</b>		
	2013 Budget (Unaudited)	2013 Actual	2012 Actual
Food supplies	\$ 95,000	\$ 100,330	\$ 87,082
Cablevision	14,400	14,262	10,536
Laundry	12,100	11,715	9,545
Insurance	14,430	11,459	11,120
Housekeeping	8,800	9,570	5,907
Kitchen supplies	10,890	9,408	8,111
Automotive	6,665	6,585	6,385
Recreation program	3,850	6,377	3,864
Safety and security	2,500	2,419	2,234
Freight	-	-	400
<b>Miscellaneous</b>	<b>-</b>	<b>-</b>	<b>1,270</b>
	<b>\$ 168,635</b>	<b>\$ 172,125</b>	<b>\$ 146,454</b>

**PINCHER CREEK FOUNDATION - CRESTVIEW LODGE**  
**SCHEDULES TO THE FINANCIAL STATEMENTS**  
For the year ended December 31, 2013

**Schedule of maintenance expenses**

**Schedule 3**

	2013 Budget (Unaudited)	2013 Actual	2012 Actual
Building repairs	\$ 10,840	\$ 54,788	\$ 22,539
Ground maintenance	11,600	11,648	6,099
Heating and plumbing repairs	8,000	7,562	5,636
Equipment repairs	5,000	6,258	1,839
Electrical system repairs	6,000	3,891	5,752
Small tools	-	-	434
	<b>\$ 41,440</b>	<b>\$ 84,147</b>	<b>\$ 42,299</b>

**Schedule of utilities expenses**

**Schedule 4**

	2013 Budget (Unaudited)	2013 Actual	2012 Actual
Electricity	\$ 36,500	\$ 38,068	\$ 35,980
Heat	31,500	32,097	35,873
Water and sewer	8,750	7,583	7,543
	<b>\$ 76,750</b>	<b>\$ 77,748</b>	<b>\$ 79,396</b>